

## TECHNICAL COMMITTEE

June 3, 2025  
9:31 to 10:02 A.M.

### MINUTES

#### 1. CLOSED SESSION

The Technical Committee began the closed session at 9:31 A.M. to discuss upcoming Requests for Proposals.

- **Freight Model Updates:** Mr. Brian Ryder provided an overview and schedule for this FY 2026 UPWP task. Basically, the task will update the freight model inputs, upgrade output features and calibration/validation. The project will run throughout FY 2026 and is budgeted for a maximum of \$200,000.
- **Private Shuttle Provider Study -** Mr. Tim Briggs provided an overview of the proposed task, which is to understand the scope of shuttle services provided by educational and medical institutions in the Baltimore region and their relationship to existing and planned public transit service. The study will also identify opportunities for improved coordination and collaboration to support existing transit service, plan infrastructure investments, and develop future transit corridors. The project will run throughout FY 2026 and is also budgeted for a maximum of \$200,000.

There were no further questions from the Technical Committee and both projects were unanimously approved to move forward with the RFPs.

The chair asked for a motion to end the Close Session. Mr. Sam Kahl motioned and Mr. Steve Cohoon seconded the motion. The Session ended at 9:46 A.M.

#### 2. APPROVAL OF MAY 2025 MINUTES

Mr. Dan Janousek asked for approval of the minutes from the May meeting of the Technical Committee. Mr. Kahl moved to approve the minutes with Mr. Cohoon seconding the motion. The minutes were unanimously approved.

### 3. RECOMMENDATION FROM THE NOMINATING COMMITTEE

Mr. Janousek reported for the Nominating Committee that the slate of Officers proposed for FY 2026 is Baltimore County for chair and Harford County for vice chair. A call for nominations from the floor will precede the vote at the July meeting.

### 4. UPWP UPDATES

- **Publicinput Demographic Module** – At a previous meeting where survey results from a closed comment period were shared, a member inquired about the demographic questions. Ms. Regina Aris distributed the four questions in the module with all of the choices available for a respondent to choose from. The four questions touch on race/ethnicity, education level, sex, and age. This information is useful to determine the representation of respondents and indicates where staff may need to direct additional outreach or advertising.
- **Broadening Outreach And Engagement** – Ms. Aris distributed a chart that indicates which BMC staff are assigned to member jurisdictions to become more familiar with local comment periods, newsletters and events. Based on what is learned, notices of local events can be included in newsletter(s), locations that are well suited for outreach events, meetings of interest that BMC staff can attend and learn more about local activities and possibly share information/events of interest from a regional perspective.
- **Follow-Up On Building Permit Presentation** – Mr. Zach Kaufman responded to a question from April's Building Permit presentation regarding whether the Baltimore region is building enough housing. Mr. Kaufman said that data indicates the region isn't building enough housing and presented a few slides regarding the estimated housing shortage in the region. Multifamily rents in the region have increased dramatically in recent years. In the Baltimore region, multifamily rents increased by 21% from 2019 to 2024 and by 49% from 2009 to 2024. At the same time, the region has seen reduced residential units permitted. The number of residential units permitted in the Baltimore region has decreased by over 40% since 2000.

The organization *Up for Growth* estimates that the Baltimore region has a housing shortage of more than 32,000 units for current residents alone. The Maryland Department of Housing and Community Development estimated a current housing shortage of approximately 90,000 units in the Baltimore region for the 2025 Housing for Jobs Act, a bill considered during the Maryland Legislative Session, that didn't pass. BMC integrated the DHCD estimate of 90,000 units into the ongoing Scenario Planning project by considering scenarios that added 90,000 additional units beyond the 2050 long-range forecast in varying distributions (for example, near transit and near employment centers).

## **5. OTHER BUSINESS**

Ms. Aris reviewed the schedule for the TIP and Air Quality comment period that ends on 6/15. BMC staff will send a full set of comments to all members by 6/18 with a request for specific members to respond to comments regarding a mode or geographic location. It is requested that members provide responses back to BMC by 6/27, then we hope to send out a full set of draft responses 6/30, in time for the 7/1 Technical Committee meeting.

The July meeting will be in person and will be held jointly with the Interagency Consultation Group.

The meeting adjourned at 10:02 to allow the Congestion Management Committee to begin.

## **ATTENDANCE**

### ***Members***

Ben Allen – MDOT State Highway Administration (MDOT SHA)  
Steve Cohoon – Queen Anne’s County Department of Public Works  
David Cookson – Howard County Office of Transportation  
Angelica Daniel – Baltimore County Department of Public Works & Transportation  
Dan Janousek – Maryland Department of Transportation (MDOT)  
Sam Kahl – Harford County Department of Public Works  
Brooks Phelps, Maryland Department of Planning  
Catherine Salarano – Maryland Department of the Environment  
Brian Ulrich – Anne Arundel County Office of Transportation (OOT)

### ***Staff and Guests***

Regina Aris - Baltimore Metropolitan Council (BMC)  
Tim Briggs - BMC  
Rebecca Deibel - BMC  
Ndemazea Fonkem - BMC  
Matt Hancock - BMC  
Victor Henry - BMC  
Zach Kaufman - BMC  
Keith Kucharek - BMC  
Todd Lang – BMC  
Anna Marshallk - BMC  
Md. Mokhlesur Rahman - BMC  
Brian Ryder - BMC  
Eileen Singleton – BMC  
Marium Sultan - BMC