



## BRCPC AGENDA | 10/15/19 @11:15am start following Energy Board Meeting

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### ✓ Old Business:

- Glass Beads Rebid – Dayle Deemer, Lead Buyer Baltimore County **contact Dayle Deemer for the rebid schedule.**
- Cold Water Meters Rebid – Stephanie Whalon, Lead Buyer Harford County **Stephanie has issued her bid but due to the meter type, others did not participate because they were using other types of meters. Recommended that we poll membership to see who will rebid next to determine if a different type of Bid Work Sheet could be used to allow for greater variety of meters and participating volumes.**
- Office Supply Results – Jamika Bowen, Lead Buyer Baltimore County Public Schools **BCPS's Board has approved the award recommendation to W.B. Mason. Once the contract is signed, information will be shared and posted to the BRCPC website.**
- IT Forum – Debbie Groat, Coordinator of Forum – December 2<sup>nd</sup> **FYI, and call for more participation from IT and Operational Staff. By design it is important to have the key procurement decision makers in the room at the same time.**
- Meet the Primes – Bob Ball, Coordinator Baltimore County Public Schools – October 16th

### ✓ New Business:

- **Emergency Contract List** – State Contract is soliciting their list of emergency contractors – Calvin Gladden, Lead Buyer State of Maryland **Note that the RFI is an open invitation to be included on a list of potential contracts who are ready and able to assist during emergencies. This is a good time to review your own emergency lists.**
- **Baltimore Regional Cooperative Purchasing Committee** – *October is our planning meeting for goals and objectives.* Discuss:
  - **Meeting attendance, Forums, Forecasting, Member Portal, Regional Contract Database, March training topics**
- **Roundtable:** Current objectives, obstacles and direction –
  - Anne Arundel County
  - Baltimore County
  - City of Annapolis – **busy with construction as funding has increased.**
  - City of Baltimore
  - Carroll County – **recognized the challenge with attendance at BRCPC meetings and recommended that identifying a “dedicated person” is important to keeping this important work moving forward.**
  - Harford County – **HC is using the monthly forecasting information sent by Debbie. One of their main goals is to keep up to speed with the private**



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sector and show their work including savings calculations ensuring their relevancy in HC goals and objectives.

- Howard County – notification that HC will not be rebidding the procurement card contract; they will be riding the Fairfax County contract with J.P. Morgan.
- Queen Anne’s County
- Others in Attendance

✓ **No reports will be heard from other committees**

✓ **Open**

- **Streetlight Conversion Cooperative Procurement – Leah Miller is leading an effort to develop a cooperative procurement opportunity. There is interest in learning more. The City of Annapolis is purchasing the LEDs from BGE.**
- **With respect to training needed/recommended for the March In-Service, it was noted that the purchasing agent presentations of last year were well received and highly regarded as important information. Topics suggested were:**
  - **Cooperative contracts as a strategy;**
  - **Training users on procurement;**
  - **Tail end spend; and**
  - **Demonstrating cost savings and using key performance indicators.**

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**Attendance:**

Mike Myers  
Dale Eustler  
Karen Myers  
Brian Snyder

Carroll County  
Anne Arundel County  
Harford County  
City of Annapolis