



Baltimore Regional Cooperative Purchasing Committee

BRCPC NOTES | 12/10/19

✓ Old Business:

- **IT Forum** – Held December 2nd : Feedback on event and topic ideas for next forum.
Forum was a success. Recommendations for next Forum included “public safety” and maybe a ½ day for “small and minority businesses”
- **Forecasting Roundtable** – How is it used and is it as productive as planned per 2018 Retreat? *What cooperative opportunities do we have?* Vacancies are hindering its use. Plans are to add some databases from K12 and community colleges. Debbie will issue a request to participate.
- **March In-Service – Tuesday, March 31, 2019**
 - Finalize topics and make assignments. Draft agenda was distributed and Andrew Hime accepted to speaking sessions; Designing and Using Templates for Statement of Works, and a case for Category Management. Debbie will issue a request for speakers from our Purchasing Agents. This worked very well list time.

✓ New Business:

- **Streetlight Cooperative Procurement Workgroup** See handout (notes from meeting)
They are currently evaluating LED streetlights available through the MAPT contract with CN Robinson before proceeding with a cooperative procurement.
- **Disaster Debris Planning Taskforce meets on December 11th at BMC Offices FYI,**
sending a procurement representative is recommended.
- **Procurement Card Program Rebid Spring of 2020 – Lead Agency needed** It appears that most may be migrating to JP Morgan via the MAPT contract through Fairfax County. Debbie will poll the group.
- **Roundtable:** Current objectives, obstacles and direction –
 - Anne Arundel County: currently finishing installation of the module for capital construction procurements, evaluating a new ERP financial system, and adopting the W.B.Mason Office Supply Contract. Recommend discussions around tasers, body cameras and ammunition.
 - Baltimore County: Not present
 - City of Annapolis: Not present
 - City of Baltimore: Not present
 - Carroll County : Not present
 - Harford County : Not present
 - Howard County : Not present
 - Queen Anne’s County: Not present
 - Others in Attendance
 - Howard CC: currently going out to bid for a new Mathletics



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Building, and rolling out the Office Depot cooperative contract in lieu of the MAPT WB Mason option due to late contact by WB Mason

- ✓ **No reports will be heard from other committees – Reports are posted on the BRCPC Member Portal webpage.**
- ✓ **Open**
 - Discussed whether anyone has done a comprehensive position and salary study that compares, evaluates and maybe even standardizes the profession. No action desired on this item.

Attendance:

Andrew Hime

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Anne Arundel County

Howard Community College