



Call Report issued by Debbie Groat

6/24/20	Debbie Groat
	County/City COVID19 Workgroup
	Rose Butler, Christopher Pipinou, Karen Myers, Brian Snyder and Andrew Hime
<p>DISCUSSION</p> <p>Main point of discussion was to share information on COVID19 operations, disruptions and supply chain demands:</p> <ol style="list-style-type: none"> a. Debbie opened with saying that things appear to be settling down. The latest discussions are around bottled water in schools to avoid water fountains and discontinuation of cafeteria self-serves that will be replaced with grab and go. b. Rose (Baltimore) shared that they are in good shape but in need of medical grade gloves. c. Karen (Harford) said they were in good shape. They are looking at plexi-glass partitions as they plan for reopening. Asked about processes in place to provide training for managers to supervise teleworking employees. <i>Rose shared that about 60% of employees are teleworking at Balto. County. They require daily check-ins, and two weekly virtual meetings. Departments have to develop their own work plans because departments have different needs. She will share that information.</i> d. Brian (Annapolis) said nothing new; they are focused on business recovery. They are looking at plexi-glass partitions as they plan for reopening. e. Chris said there was nothing new to add; still monitoring delivery of cooperative orders already placed. f. Andrew shared that they have a meeting on July 13th to discuss PPE inventory levels with all stakeholders. Currently have a 4-6 month supply on hand. They want more cloth masks that they are seeking from small and minority firms. Also, looking at their shelter contracts to ensure they have what they need in place. 	
<p><u>Action Items:</u></p> <ol style="list-style-type: none"> <u>1.</u> Rose will share her office work plan. <u>2.</u> Debbie will reach out to suppliers for availability on the medical grade gloves. 	