



- DATE:** January 8, 2021
- POSITION:** Active Transportation Planner
- SALARY:** This position offers a competitive salary and benefits package, dependent upon qualifications and experience. The expected salary range is \$60,000 - \$75,000.
- BENEFITS:** BMC participates in the State of Maryland’s benefits program, including comprehensive healthcare, dental, and life insurance options. BMC provides a highly competitive package of additional benefits including guaranteed contribution to deferred compensation programs, optional telework, state holidays, and vacation/personal leave.

DESCRIPTION: The Baltimore Metropolitan Council (BMC) is a quasi-governmental, non-profit agency serving the Baltimore region. Our board of directors includes the Mayor of Baltimore and the elected executive officials from the six surrounding counties. BMC’s primary function is to support the Baltimore Regional Transportation Board (BRTB), the area’s metropolitan planning organization (MPO) and its regional transportation planning activities. BRTB members consist of designated representatives from the cities of: Annapolis and Baltimore, the counties of: Anne Arundel, Baltimore, Carroll, Harford, Howard, and Queen Anne’s. Additional members include the following state agencies: Department of Transportation, Department of the Environment, Department of Planning, and Maryland Transit Administration as well as Annapolis Transit.

In addition to a full range of transportation planning functions, BMC also provides support to member local governments in several other areas, including: economic and demographic research, computer mapping applications, air and water quality programs, cooperative purchasing, rideshare coordination, sustainable community planning, and workforce development.

BMC is seeking a mid-level planner who is enthusiastic about improving quality of life for communities through planning and design. The focus of this work is bicycle, pedestrian, scooter, and other micro mobility options as well as the seamless integration of these modes with transit and TDM activities. This requires a strong interest and enthusiasm in livability and “green,” equitable transportation.

As a member of the BMC policy team, the Active Transportation Planner will approach projects in a team-oriented, collaborative way, bringing together BMC staff and partners with a wide array of skills to develop creative solutions. Work is performed in accordance with broadly defined objectives and professional standards along with independent judgment, subject to review by the Assistant Director, Transportation during progress and upon completion.



SUMMARY OF DUTIES: Typical duties of this position include:

- Serve as the lead on relevant transportation planning activities and facilitate incorporation into the long-range planning process and TIP programming activities.
- Provide staff support, including meeting planning and member engagement, for the regional Bicycle and Pedestrian Advisory Group.
- Manage consultants on projects such as preliminary design of selected segments of the Patapsco Regional Greenway.
- Facilitate planning of regional active transportation initiatives such as Bike Month, Bike to Work Week and other activities and support such activities as initiated by members and partners.
- Conduct and/or coordinate surveys, data collection, data analysis, research and project evaluations, developing recommendations and presenting findings.
- Enhance and expand jurisdictional liaison relationships with BRTB members, by conducting regular visits and interactions with jurisdictional staff and stakeholders and serve as a resource to local planning efforts.
- Monitor and evaluate federal planning regulations, performance targets, and MAP-21 requirements as they relate to this aspect of transportation planning.
- Prepare reports summarizing findings, including text and appropriate graphics.
- Present findings and conclusions to project steering committees, technical advisory committees, and the general public as appropriate.
- Participate in other transportation planning activities, as needed.

ABILITIES:

- Work independently and diplomatically with minimal supervision;
- Communicate and interact positively;
- Effectively communicate complex information, both verbally and in writing;
- Organize and facilitate effective meetings, prepare and give presentations;
- Establish effective working relationships with co-workers, supervisor, and the public;
- Prepare clear and concise reports; and
- Schedule, coordinate, and manage various projects of varying degrees of difficulty, size and complexity.

KNOWLEDGE AND SKILLS:

- Principles and practices of urban and regional planning and an understanding of MPO roles and processes.
- Principles and applications of critical thinking and analysis;
- Best practices, trends and emerging technologies in micro mobility options;
- Gathering and analyzing data, determining findings and recommendations;
- Authoring and preparing original reports, documents and presentations;
- Utilizing a computer and relevant software applications;
- Facilitating meetings and workshops;
- Creative problem-solving skills to gather relevant information to solve vaguely defined practical problems;



- Work independently, organize priorities, schedule work, and carry out assignments in a timely manner; and
- Communication, interpersonal skills as applied to interaction with coworkers, supervisor, the general public, etc. sufficient to exchange or convey information and to receive work direction.

QUALIFICATIONS: A Bachelor's Degree from an accredited college or university in city/regional/transportation planning, engineering or a related curriculum, plus three years of responsible experience. A Master's Degree may be substituted for one year of experience.

TO APPLY: Send cover letter and resume to Kathy Renzi, Executive Assistant & Office Manager, via e-mail (krenzi@baltometro.org) or mail to Baltimore Metropolitan Council, ATTN: Kathy Renzi, 1500 Whetstone Way, Suite 300, Baltimore, MD 21230. Position will remain open until filled. Please reference "Active Transportation Planner" when responding to this position announcement.

BMC is an EOE/M/F/H. BMC does not discriminate based on age, ancestry, color, creed, gender identity or expression, genetic information, marital status, mental or physical disability, national origin, race, religious affiliation, belief or opinion, sex, or sexual orientation.

Please Note: BMC is not sponsoring new employees in application of the H-1B Visa at this time due to budgetary constraints. All applicants must be legally authorized to work in the United States under the Immigration and Reform Control Act of 1986. Federal regulations prohibit H-1B Visa candidates from paying sponsorship fees; all sponsorship fees must be assumed by the potential employer.