



BALTIMORE METROPOLITAN COUNCIL

Questions and Answers Regarding Baltimore Regional Project-Based Voucher (PBV) Program Request for Proposals #19V301B4

February 25, 2019

Question 1: There are a number of items that are in the CDA form 202, including the number of units, square footage, bedroom mix, proposed voucher rents, and utilities. Do you need to have these separately or will the 202 suffice?

Answer: If you include in your CDA Form 202 information that we request elsewhere in our “Submission requirements and format,” you can simply say at that point in your proposal, “See our CDA Form 202.” We do ask that you complete all information requested in Certification 1.

Question 2: You are requesting a good standing certificate for the owner entity. That entity may not have been formed at the time of the application. Are you saying we need to form that company or partnership for this application?

Answer: No, you do not need to form that company or partnership for this application. A Good Standing Certificate does not need to be submitted for a new ownership entity if it is not yet formed, but should be submitted for any entity that may have an ownership interest in the Development and exists at the time of application.

Question 3: Section 13 says that we should include information on, “Any architectural or design factors that respond to Regional PBV Design criteria.” What are these Design criteria and where are they found?

Answer: Those Design criteria are found on page 15, in the Selection Criteria matrix.

Question 4: Is there anything that must be submitted in connection with Section 14 - Affirmative Fair Housing Marketing Plan?

Answer: If your development “has received or is applying for another subsidy that requires” an Affirmative Fair Housing Marketing Plan, you must submit it with your application. We realize that the Maryland Department of Housing and Community Development (DHCD) asks for this plan only after funding is awarded, but, since this program relates to the participating housing authorities’ duty to affirmatively further fair housing, we believe it is important for a plan to be developed before we make our awards.