



HIGHLAND TURF INC DBA  
HTI CONTRACTORS  
4539 SYKESVILLE RD  
FINKSBURG MD 21048

Service Contract	
Contract Number:	4400005166
Vendor Number:	1102877
Date:	07/25/2024
Contract Term:	07/24/2024 to 06/30/2025
Header Target:	\$3,000,000.00
Ceiling Value:	\$20,500,000.00 Over 6 Years
Buyer:	Michael V. Decker, CPPB
Telephone:	410-313-6375
Fax Number:	410-313-6388
Email:	mdecker@howardcountymd.gov

**Delivery Terms:** Free On Board Destination  
**Payment Terms:** Net Due Within 30 Days

Contract text:  
Invitation for Bid No. 2024-32 and Agreement CA-020-2024, On-Call Water and Sewer Construction

Performance and Payment Bond No. 110411679

This is a multiple award contract and represents one of five awarded contracts.

This Contract shall be executed in accordance with all terms, conditions and specifications incorporated herein by reference, in your possession and considered an integral part of this contract. The Contract Term is 07/24/2024 to 06/30/2025 with 5 one-year renewal options.

All invoices shall reflect the Contract Number, release Purchase Order Number, and the contract Line Item Numbers.

The vendor must maintain, in full force and current, the insurance coverage required under the terms and conditions of this contract while this contract is in effect, including any renewal terms.

This contract contains an EBO subcontracting goal. Based on the EBO Schedule of Participation submitted to the County, the subcontracting goal on this contract is 15%. You are required to make a genuine good faith effort to meet the subcontracting goal. In accordance with EBO Program Manual Sec. VI(g), the County reserves the right to undertake periodic reviews of your records to determine compliance.

The Ceiling Value is representative of multiple contract terms and does not represent the value of one year's services.

Vendor Contact: William McGrew, 410-781-0155, wmcgrew@hticontractors.net  
Agency Contact: Zack Knight, 410-313-6125, zknight@howardcountymd.gov



**OFFICE OF PROCUREMENT AND  
CONTRACT ADMINISTRATION**

6751 Columbia Gateway Drive, Suite 226  
Columbia, MD 21046  
(410) 313-6370

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<b>Item</b>	<b>NIGP Code</b>	<b>Description</b>	<b>Unit</b>	<b>Price</b>
1	91360	OC W&S Const PM/Estimator /Super		
		Price(Contract/Bid)	1 HR	10.00 USD
		Price(Contract/Bid)	1 HR	40.00 USD
Material Text: On-Call Water and Sewer Construction, Project Manager/Estimator/Superintendent.				
2	91360	OC W&S Const TC Manager		
		Price(Contract/Bid)	1 HR	30.00 USD
		Price(Contract/Bid)	1 HR	1.00 USD
Material Text: On-Call Water and Sewer Construction, SHA Certified Traffic Control Manager				
3	91360	OC W&S Const Foreman		
		Price(Contract/Bid)	1 HR	98.00 USD
		Price(Contract/Bid)	1 HR	95.00 USD
Material Text: On-Call Water and Sewer Construction, Foreman.				
4	91360	OC W&S Const Backhoe Operator		
		Price(Contract/Bid)	1 HR	59.00 USD
		Price(Contract/Bid)	1 HR	85.00 USD
Material Text: On-Call Water and Sewer Construction, Backhoe Operator.				
5	91360	OC W&S Const Truck Driver		
		Price(Contract/Bid)	1 HR	50.00 USD
		Price(Contract/Bid)	1 HR	40.00 USD
Material Text: On-Call Water and Sewer Construction, Truck Driver				
6	91360	OC W&S Const Laborer 1		
		Price(Contract/Bid)	1 HR	45.00 USD
		Price(Contract/Bid)	1 HR	50.00 USD
Material Text:				

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On-Call Water and Sewer Construction, Laborer 1.				
7	91360	OC W&S Const Laborer 2		
		Price(Contract/Bid)	1 HR	40.00 USD
		Price(Contract/Bid)	1 HR	45.00 USD
Material Text: On-Call Water and Sewer Construction, Laborer 2.				
8	91360	OC W&S Const Laborer 3		
		Price(Contract/Bid)	1 HR	25.00 USD
		Price(Contract/Bid)	1 HR	45.00 USD
Material Text: On-Call Water and Sewer Construction, Laborer 3.				
9	91360	OC W&S Const Mobilization		
		Price(Contract/Bid)	1 EA	750.00 USD
		Price(Contract/Bid)	1 EA	5,100.00 USD
Material Text: On-Call Water and Sewer Construction, Mobilization, Lump Sum Only, Per Job.				
10	91360	OC W&S Const Pickup Truck 3/4 ton		
		Price(Contract/Bid)	1 HR	10.00 USD
		Price(Contract/Bid)	1 HR	1.00 USD
Material Text: On-Call Water and Sewer Construction, Pickup Truck - 3/4 ton capacity				
11	91360	OC W&S Const Dump Truck 8 yd3		
		Price(Contract/Bid)	1 HR	55.00 USD
		Price(Contract/Bid)	1 HR	20.00 USD
Material Text: On-Call Water and Sewer Construction, Dump Truck - 8 yd3				
12	91360	OC W&S Const Backhoe/Loader		
		Price(Contract/Bid)	1 HR	44.00 USD
		Price(Contract/Bid)	1 HR	20.00 USD



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Item	NIGP Code	Description	Unit	Price
Material Text: On-Call Water and Sewer Construction, Backhoe/Loader - Rubber Tired, 1 yd3, 60 HP, 17 ft. Reach.				
13	91360	OC W&S Const Trench Shield		
		Price(Contract/Bid)	1 HR	1.00 USD
Material Text: On-Call Water and Sewer Construction, Trench Shield (Box) - 6' x 8', 4" Double Wall				
14	91360	OC W&S Const Tamper		
		Price(Contract/Bid)	1 HR	1.00 USD
Material Text: On-Call Water and Sewer Construction, Tamper.				
15	91360	OC W&S Const Water Main Tap 3/4 - 1"		
		Price(Contract/Bid)	1 HR	1.25 USD
		Price(Contract/Bid)	1 HR	1.00 USD
Material Text: On-Call Water and Sewer Construction, Water Main Tapping Machine - 3/4" to 1".				
16	91360	OC W&S Const Air Missile		
		Price(Contract/Bid)	1 HR	1.25 USD
		Price(Contract/Bid)	1 HR	1.00 USD
Material Text: On-Call Water and Sewer Construction, Air Missile.				
17	91360	OC W&S Const Manhole Core Machine		
		Price(Contract/Bid)	1 HR	4.00 USD
		Price(Contract/Bid)	1 HR	1.00 USD
Material Text: On-Call Water and Sewer Construction, Sewer Manhole Core Machine - 4, 6 and 8 inch Capacity.				
18	91360	OC W&S Const SP Concrete Road Saw		
		Price(Contract/Bid)	1 HR	9.00 USD
		Price(Contract/Bid)	1 HR	10.00 USD
Material Text:				



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Item	NIGP Code	Description	Unit	Price
On-Call Water and Sewer Construction, Self-Propelled Road Saw for Concrete/Asphalt.				
19	91360	OC W&S Const Rock Drill		
		Price(Contract/Bid)	1 HR	1.00 USD
		Price(Contract/Bid)	1 HR	10.00 USD
Material Text: On-Call Water and Sewer Construction, Rock Drill - 2-inch bit.				
20	91360	OC W&S Const Air Compressor		
		Price(Contract/Bid)	1 HR	10.00 USD
		Price(Contract/Bid)	1 HR	5.00 USD
Material Text: On-Call Water and Sewer Construction, Air Compressor (125 CFM).				
21	91360	OC W&S Const Directional Drill Unit		
		Price(Contract/Bid)	1 HR	60.00 USD
		Price(Contract/Bid)	1 HR	25.00 USD
Material Text: On-Call Water and Sewer Construction, Directional Drilling Unit, services up to 2-inch.				
22	91360	OC W&S Const Steel Plates		
		Price(Contract/Bid)	1 HR	1.00 USD
Material Text: On-Call Water and Sewer Construction, Steep Plates (2), Minimum Size 8' x 6' x 3/4".				
23	91360	OC W&S Const Hyd Rock Breaker		
		Price(Contract/Bid)	1 HR	40.00 USD
		Price(Contract/Bid)	1 HR	50.00 USD
Material Text: On-Call Water and Sewer Construction, Hydraulic Rock Breaker - backhoe attached.				
24	91360	OC W&S Const Crawler Mtd Hyd Exc		
		Price(Contract/Bid)	1 HR	100.00 USD
		Price(Contract/Bid)	1 HR	110.00 USD
Material Text:				



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Item	NIGP Code	Description	Unit	Price
On-Call Water and Sewer Construction, Crawler Mounted (track) Hydraulic Excavator, 66,000 lbs. capacity.				
25	91360	OC W&S Const Materials Markup Price(Contract/Bid)	1 EA	1.00 USD
Material Text: On-Call Water and Sewer Construction, Materials Mark-Up, 10%.				
26	91360	OC W&S Const Sub-Contractor Mark-Up Price(Contract/Bid)	1 EA	1.00 USD
Material Text: On-Call Water and Sewer Construction, Sub Contractor Mark-Up 15%.				
27	91360	OC W&S Const CL 1A Excavation Price(Contract/Bid)	1 YD3	60.00 USD
Material Text: On-Call Water and Sewer Construction, Class 1A Excavation.				
28	91360	OC W&S Const CR-6 for MOT Price(Contract/Bid)	1 TON	35.00 USD
Material Text: On-Call Water and Sewer Construction, Project Manager/Estimator/Superintendent.				
29	91360	OC W&S Const HMA for MoT Price(Contract/Bid)	1 TON	120.00 USD
Material Text: On-Call Water and Sewer Construction, Hot Mix Asphalt (HMA) for Maintenance of Traffic.				
30	91360	OC W&S Const Concrete Mix 3 curbs Price(Contract/Bid)	1 YD3	325.00 USD
Material Text: On-Call Water and Sewer Construction, Mix No. 3 Concrete for Curbs, Sidewalks and Steps.				
31	91360	OC W&S Const Mix No. 3 Concrete Misc		



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Item	NIGP Code	Description	Unit	Price
		Price(Contract/Bid)	1 YD3	475.00 USD
Material Text: On-Call Water and Sewer Construction, Mix No. 3 Concrete for Miscellaneous Drainage Structures.				
32	91360	OC W&S Const Common Borrow		
		Price(Contract/Bid)	1 YD3	44.00 USD
Material Text: On-Call Water and Sewer Construction, Common Borrow.				
33	91360	OC W&S Const Select Borrow		
		Price(Contract/Bid)	1 YD3	55.00 USD
Material Text: On-Call Water and Sewer Construction, Select Borrow.				
34	91360	OC W&S Const CL 3 Excavation		
		Price(Contract/Bid)	1 YD3	23.00 USD
Material Text: On-Call Water and Sewer Construction, Class 3 Excavation.				
35	91360	OC W&S Const Backfill CR CR-6		
		Price(Contract/Bid)	1 YD3	47.00 USD
Material Text: On-Call Water and Sewer Construction, Select Backfill Using Crusher Run CR-6 Aggregate				
36	91360	OC W&S Const Backfill No. 57		
		Price(Contract/Bid)	1 YD3	47.00 USD
Material Text: On-Call Water and Sewer Construction, Select Backfill Using No. 57 Aggregate				
37	91360	OC W&S Const ESS		
		Price(Contract/Bid)	1 EA	1,200.00 USD
Material Text: On-Call Water and Sewer Construction, Elevation Support System Left-In-Place				
38	91360	OC W&S Const Calcium Chloride		



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Item	NIGP Code	Description	Unit	Price
		Price(Contract/Bid)	1 TON	575.00 USD
Material Text: On-Call Water and Sewer Construction, Calcium Chloride for Dust Control				
39	91360	OC W&S Const No. 1 Concrete		
		Price(Contract/Bid)	1 YD3	375.00 USD
Material Text: On-Call Water and Sewer Construction, Mix No. 1 Concrete				
40	91360	OC W&S Const Test Pit Non Paved		
		Price(Contract/Bid)	1 YD3	85.00 USD
Material Text: On-Call Water and Sewer Construction, Test Pit Excavation-Non Paved Areas				
41	91360	OC W&S Const Test Pit Paved Non State		
		Price(Contract/Bid)	1 YD3	156.00 USD
Material Text: On-Call Water and Sewer Construction, Test Pit Excavation - Paved - Non State Roads				
42	91360	OC W&S Const Test Pit Paved State Road		
		Price(Contract/Bid)	1 YD3	225.00 USD
Material Text: On-Call Water and Sewer Construction, Project Manager/Estimator/Superintendent.				
43	91360	OC W&S Const Patching HMA		
		Price(Contract/Bid)	1 TON	125.00 USD
Material Text: On-Call Water and Sewer Construction, Patching Existing Paving with Hot Mix Asphalt				
44	91360	OC W&S Const Patch Portland Cement		
		Price(Contract/Bid)	1 YD3	250.00 USD
Material Text: On-Call Water and Sewer Construction, Patching Existing Paving with Portland Cement Concrete				





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Item	NIGP Code	Description	Unit	Price
45	91360	OC W&S Const Silt Fence Price(Contract/Bid)	1 FT	4.00 USD
Material Text: On-Call Water and Sewer Construction, Silt Fence.				
46	91360	OC W&S Const Super Silt Fence Price(Contract/Bid)	1 FT	10.00 USD
Material Text: On-Call Water and Sewer Construction, Super Silt Fence				
47	91360	OC W&S Const Straw Bale Dikes Price(Contract/Bid)	1 FT	5.00 USD
Material Text: On-Call Water and Sewer Construction, Straw Bale Dikes				
48	91360	OC W&S Const Straw Stone Outlet Sed Price(Contract/Bid)	1 FT	22.00 USD
Material Text: On-Call Water and Sewer Construction, Stone Outlet Sediment Trap				
49	91360	OC W&S Const Temp Seed & Mulch Price(Contract/Bid)	1 YD3	0.60 USD
Material Text: On-Call Water and Sewer Construction, Temporary Seeding & Mulching				
50	91360	OC W&S Const Defined Scope Price(Contract/Bid)	1 EA	1.00 USD
Material Text: On-Call Water and Sewer Construction, Defined Scope				

**TERMS AND CONDITIONS APPLICABLE TO CONTRACTS**

1. This is notice that the Contract referenced above has been awarded to you based on the bid or proposal you submitted. All terms, conditions and specifications of the solicitation, when the result of a solicitation, will apply to all orders.
2. Any County agency authorized to purchase from this Contract must issue a release Purchase Order and reference the Contract number and line number for each of the goods and/or services on the Contract.
3. This is not an order to ship goods or begin services. A release Purchase Order must be issued before you are authorized to ship goods



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or begin services.

4. Changes in goods to be furnished or services to be performed are not permitted unless approved by the Office of Procurement and Contract Administration prior to goods being shipped or services being performed. Prior approval of the Office of Procurement and Contract Administration is also required before goods or services can be added or deleted.
5. The Contractor must supply actual goods and services ordered at the Contract price.
6. Contractors must maintain, in full force and current, the insurance coverage required under the terms and conditions of this Contract while this Contract is in effect, including any renewals thereof.
7. The County is exempt from State and Federal Excise Taxes. Maryland Sales and Use Tax Exemption Certificate No. 30001219.
8. Invoices for release Purchase Orders against this Contract must include:
  - a. Contractor's name;
  - b. Address;
  - c. Federal tax identification number;
  - d. Contract number (the first two digits are 44XXXXXXXX) and Contract Line number (shown under each item description as 44XXXXXXXX/X – the last digit is the Contract Line number);
  - e. Purchase Order number (the first digit is 2XXXXXXXX);
  - f. Unit price and extended price (the unit price must match a Contract Line on the Contract); and
  - g. Description of goods provided and/or services performed as show on this Contract.
9. Termination
  - a. Termination for Convenience: The County may terminate this Contract, in whole or in part, whenever the County determines that such termination is in the best interest of the County, without showing cause, upon giving at least 30 days written notice to the Contractor. The County shall pay all reasonable costs incurred by the Contractor up to the date of termination. However, in no event shall the Contractor be paid an amount which exceeds the price bid for the work performed or goods delivered. The Contractor shall not be reimbursed for any profits which may have been anticipated but which have not been earned up to the date of termination.
  - b. Termination for Default: When the Contractor has not performed or has unsatisfactorily performed one or more material terms of the Contract, the County may terminate the Contract for default. Upon termination for default, payment may be withheld at the discretion of the County. Failure on the part of a Contractor to fulfill the Contractual obligations of this Contract shall be considered just cause for termination of the Contract. If the damages exceed the undisbursed sums available for compensation, the County shall not be obligated to make any further disbursements hereunder. The Contractor will be paid for work satisfactorily performed prior to termination less any excess costs incurred by the County in reprocurring and completing the work or obtaining the goods.
10. Remedies for Default
  - a. The County shall have the right upon the happening of any default, without providing notice to the Contractor:
    - i. In addition to other available rights and remedies, to terminate the Contract immediately, in whole or in part;
    - ii. To suspend the Contractor's authority to receive any undisbursed funds; and/or
    - iii. To proceed at any time or from time to time to protect and enforce all rights and remedies available to the County, by suit or any other appropriate proceedings, whether for specific performance of any covenant, term or condition set forth in this Contract, or for damages or other relief, or proceed to take any action authorized or permitted under applicable law or regulations.
  - b. Upon termination of this Contract for default, the County may elect to pay the Contractor for services provided and/or goods delivered up to the date of termination, less the amount of damages caused by the default. If the damages exceed the undisbursed sums available for compensation, the County shall not be obligated to make any further disbursements hereunder.
11. Remedies Cumulative and Concurrent

No remedy herein conferred upon or reserved to the County is intended to be exclusive of any other remedies provided for in this Contract, and each and every such remedy shall be cumulative, and shall be in addition to every other remedy given hereunder, or under this Contract, or now or hereafter existing at law or in equity or by statute. Every right, power and remedy given to the County shall be concurrent and may be pursued separately, successively or together against the Contractor, and every right, power and remedy given to the County may be exercised from time to time as often as may be deemed expedient by the County.



**Howard County, Maryland**

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Buyer

Authorized Signature