



Howard County, Maryland

**OFFICE OF PROCUREMENT AND  
CONTRACT ADMINISTRATION**

6751 Columbia Gateway Drive, Suite 226  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

**PREVIEW**

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Contract Number: 4400004562

CARTER MACHINERY CO INC  
1330 LYNCHBURH TURNPIKE  
SALEM VA 24153  
USA

Service Contract	
Contract Number:	4400004562
Vendor Number:	1114833
Date:	06/16/2022
Contract Term:	07/01/2022 to 06/30/2026
Header Target:	\$5,250,000.00
Ceiling Value:	\$14,000,000.00 Over 6 Years
Buyer:	Shelley Liby, CPPB
Telephone:	410-313-6379
Fax Number:	410-313-6388
Email:	sjliby@howardcountymd.gov

**Delivery Terms:** Free On Board Destination

**Payment Terms:** Net Due Within 30 Days

**Contract text:**

Invitation for Bid No. 2022-49, Heavy Equipment Parts and Service

Contract Change No. 3, 06/17/2025 This contract change is for the purpose of exercising the third of five(5) one-year renewal options for the period of 07/01/2025 to 06/30/2026. All other terms and conditions remain unchanged.

All invoices shall reflect the Contract Number, release Purchase Order Number, and the contract Line Item Numbers. For contracts based on discounts insert: Invoices against contract lines with discounts, rather than unit prices, must show the list price, discount amount and net pricing for each item.

The vendor must maintain, in full force and current, the insurance coverage required under the terms and conditions of this contract while this contract is in effect, including any renewal terms.

The Ceiling Value is representative of multiple contract terms and does not represent the value of one year's services.

Vendor Contact: Richard Minter, Product Support Manager, 540-623-8621, email:

richard\_minter@cartermachinery.com

Brent Stewart, Government Sales Rep, 410-733-2394, Email: brent\_stewart@cartermachinery.com

Agency Contact: Adam D. Brown, Central Fleet, 410-313-2047, email adbrown@howardcountymd.gov

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**Item NIGP Code**

**Description**

**Unit**

**Price**

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Item	NIGP Code	Description	Unit	Price
1	92847	Hvy Equi Maint +15 Eng Repair/Recond Price(Contract/Bid)	1 HR	175.00 USD
Material Text: Heavy Equipment Maintenance, GVW OVER 15,000 lbs., Reconditioning and Repair Services, Engine, Fuel System, Shop Labor Rate				
2	92847	Hvy Equi Maint +15 Eng Parts & Mat. Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Heavy Equipment Maintenance, GVW OVER 15,000 lbs., Reconditioning and Repair Services, Engine, Fuel System, Parts and Materials - Discounts or markups to vary				
3	92847	Hvy Equi Maint -15 Eng Repair/Recond Price(Contract/Bid)	1 HR	175.00 USD
Material Text: Heavy Equipment Maintenance, GVW UNDER 15,000 lbs., Reconditioning and Repair Services, Engine, Fuel System, Shop Labor Rate				
4	92847	Hvy Equi Maint -15 Eng Parts & Mat. Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Heavy Equipment Maintenance, GVW UNDER 15,000 lbs., Reconditioning and Repair Services, Engine, Fuel System, Parts and Materials - Discounts or markups to vary				
5	92847	Hvy Equi Maint +15 Repair/RecondTrans Price(Contract/Bid)	1 HR	175.00 USD
Material Text: Heavy Equipment Maintenance, GVW OVER 15,000 lbs., Reconditioning and Repair Services, Transmission (Rear End, Main, Transfer Case, Chain and Final Drives) Shop Labor Rate				
6	92847	Hvy Equi Maint +15 Parts & Mat Trans Price(Contract/Bid)	1 EA	1.00 USD
Material Text:				



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Heavy Equipment Maintenance, GVW OVER 15,000 lbs., Reconditioning and Repair Services, Transmission, Parts and Materials - discounts or markups to vary				
7	92847	Hvy Equi Maint -15 Repair/RecondTrans		
		Price(Contract/Bid)	1 HR	175.00 USD
Material Text: Heavy Equipment Maintenance, GVW UNDER 15,000 lbs., Reconditioning and Repair Services, Transmission (Rear End, Main, Transfer Case, Chain and Final Drives) Shop Labor Rate				
8	92847	Hvy Equi Maint -15 Parts & Mat Trans		
		Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Heavy Equipment Maintenance, GVW UNDER 15,000 lbs., Reconditioning and Repair Services, Transmission, Parts and Materials - Discounts or markups to vary				
9	92847	Hvy Equi Maint +15 Repair/Recond Brakes		
		Price(Contract/Bid)	1 HR	175.00 USD
Material Text: Heavy Equipment Maintenance, GVW OVER 15,000 lbs., Reconditioning and Repair Services, Brakes, Suspension and Wheel, Shop Labor Rate				
10	92847	Hvy Equi Maint +15 Parts & Mat Brakes		
		Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Heavy Equipment Maintenance, GVW OVER 15,000 lbs., Reconditioning and Repair Services, Brakes, Suspension and Wheel, Parts and Materials - discounts or markups to vary				
11	92847	Hvy Equi Maint -15 Repair/Recond Brakes		
		Price(Contract/Bid)	1 HR	175.00 USD
Material Text: Heavy Equipment Maintenance, GVW UNDER 15,000 lbs., Reconditioning and Repair Services, Brakes, Suspension and Wheel, Shop Labor Rate				

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Item	NIGP Code	Description	Unit	Price
12	92847	Hvy Equi Maint -15 Parts & Mat Brakes Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Heavy Equipment Maintenance, GVW UNDER 15,000 lbs., Reconditioning and Repair Services, Brakes, Suspension and Wheel, Parts and Materials - discounts or markups to vary				
13	92847	Hvy Equi Maint +15 Repair/Recond Exhaust Price(Contract/Bid)	1 HR	175.00 USD
Material Text: Heavy Equipment Maintenance, GVW OVER 15,000 lbs., Reconditioning and Repair Services, Exhaust System, Shop Labor Rate				
14	92847	Hvy Equi Maint +15 Parts & Mat Exhaust Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Heavy Equipment Maintenance, GVW OVER 15,000 lbs., Reconditioning and Repair Services, Exhaust System, Parts and Materials - discounts or markups to vary				
15	92847	Hvy Equi Maint -15 Repair/Recond Exhaust Price(Contract/Bid)	1 HR	175.00 USD
Material Text: Heavy Equipment Maintenance, GVW UNDER 15,000 lbs., Reconditioning and Repair Services, Exhaust System, Shop Labor Rate				
16	92847	Hvy Equi Maint -15 Parts & Mat Exhaust Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Heavy Equipment Maintenance, GVW UNDER 15,000 lbs., Reconditioning and Repair Services, Exhaust System, Parts and Materials - discounts or markups to vary				
17	92847	Hvy Equi Maint +15 Repair/RecondHydPnue Price(Contract/Bid)	1 HR	175.00 USD



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Item	NIGP Code	Description	Unit	Price
Material Text: Heavy Equipment Maintenance, GVW OVER 15,000 lbs., Reconditioning, Repair and Replacement Services, Hydraulic and Pnuematic Systems, Shop Labor Rate				
18	92847	Hvy Equi Maint +15 Parts & Mat HydPnue		
		Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Heavy Equipment Maintenance, GVW OVER 15,000 lbs. Reconditioning, Repair and replacement Services, Hydraulic and Pnuematic Systems, Parts and Materials - discounts or markups to vary				
19	92847	Hvy Equi Maint -15 Repair/RecondHydPnue		
		Price(Contract/Bid)	1 HR	175.00 USD
Material Text: Heavy Equipment Maintenance, GVW UNDER 15,000 lbs., Reconditioning, Repair and Replacement Services, Hydraulic and Pnuematic Systems, Shop Labor Rate				
20	92847	Hvy Equi Maint -15 Parts & Mat HydPnue		
		Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Heavy Equipment Maintenance, GVW UNDER 15,000 lbs. Reconditioning, Repair and replacement Services, Hydraulic and Pnuematic Systems, Parts and Materials discounts or markups to vary				
21	92847	Hvy Equi Maint +15 Repair/RecondElectric		
		Price(Contract/Bid)	1 HR	175.00 USD
Material Text: Heavy Equipment Maintenance, GVW OVER 15,000 lbs., Reconditioning and Repair Services, Electrical Systems, Shop Labor Rate				
22	92847	Hvy Equi Maint +15 Parts & Mat Electric		
		Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Heavy Equipment Maintenance, GVW OVER 15,000 lbs., Reconditioning and Repair Services, Electrical				



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Item	NIGP Code	Description	Unit	Price
Systems, Parts and Materials - discounts or markups to vary				
23	92847	Hvy Equi Maint -15 Repair/RecondElectric		
		Price(Contract/Bid)	1 HR	175.00 USD
Material Text: Heavy Equipment Maintenance, GVW UNDER 15,000 lbs., Reconditioning and Repair Services, Electrical Systems, Shop Labor Rate				
24	92847	Hvy Equi Maint -15 Parts & Mat Electric		
		Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Heavy Equipment Maintenance, GVW UNDER 15,000 lbs., Reconditioning and Repair Services, Electrical Systems, Parts and Materials - discounts or markups to vary				
25	92847	Hvy Equip Maint, Snow Plows & Auxillary		
		Price(Contract/Bid)	1 HR	175.00 USD
Material Text: Heavy Equipment Maintenance, Reconditioning and Repair Services, Snow Plow & Other Auxillary Installation on Heavy Equip/Vehicles, Shop Labor Rate				
26	92847	Hvy Equi MaintParts & Mat SnowPlow&Aux		
		Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Heavy Equipment Maintenance, Reconditioning and Repair Services, Snow Plow & Other Auxiliary Installation on Heavy Equip/Vehicles, Parts and Materials - discounts or markups to vary				
27	92847	Hvy Equip Maint, Fire Truck,PumpsLadders		
		Price(Contract/Bid)	1 HR	175.00 USD
Material Text: Heavy Equipment Maintenance, Reconditioning, Repair and Performance Testing Services, Fire Truck, Pumps, Foam Generators, Generators and Aerial Ladders, Labor Rate				



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Item	NIGP Code	Description	Unit	Price
28	92847	Hvy Equi MaintParts&Mat FireTruck,PumpLa Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Heavy Equipment Maintenance, Reconditioning, Repair and Performance Testing Services, Fire Truck, Pumps, Foam Generators, Generators and Aerial Ladders, Parts and Materials discounts or markups to vary				
29	92847	Hvy Equip Maint, Loaders,Excav,Cat Equip Price(Contract/Bid)	1 HR	175.00 USD
Material Text: Heavy Equipment Maintenance, Reconditioning, Repair and Performance Testing Services, Loaders, Excavators, Skid-Steer, Backhoe, Caterpillar Equip, Labor Rate				
30	92847	Hvy Equi MaintParts&MatLoadersExcavCate Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Heavy Equipment Maintenance, Reconditioning, Repair and Performance Testing Services, Loaders, Excavators, Skid-Steer, Backhoe, Caterpillar Equip - discounts or markups to vary				
31	92847	Hvy Equi MaintParts, Access, & Supplies Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Heavy Equipment Parts, Accessories, Supplies - discounts or markups to vary				
32	92847	Mechanical Repair Service Contractor fac Price(Contract/Bid)	1 HR	175.00 USD
Material Text: Heavy Equipment Maintenance and Repair, mechanical repair service, contractor facility				
33	92847	Mechanical Repair Service County facilit Price(Contract/Bid)	1 HR	175.00 USD
Material Text:				

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Item	NIGP Code	Description	Unit	Price
Heavy Equipment Maintenance and Repair, mechanical repair service, county facility				
34	92847	Road Call Service - On Road		
		Price(Contract/Bid)	1 EA	375.00 USD
Material Text: Heavy Equipment Maintenance and Repair, road call service, on road - \$375.00 per day/truck charge				
35	92847	Road Call Service - Off Road		
		Price(Contract/Bid)	1 EA	375.00 USD
Material Text: Heavy Equipment Maintenance and Repair, road call service, off road, - \$375.00 per day/truck charge				
36	92847	Road Call Service - Off road over 15,000		
		Price(Contract/Bid)	1 EA	375.00 USD
Material Text: Heavy Equipment Maintenance and Repair, road call service, off road service over 15,000 GVW - \$375.00 per day/truck charge				
37	92847	Incidental charges		
		Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Heavy Equipment Maintenance and Repair, incidental charges				

**TERMS AND CONDITIONS APPLICABLE TO CONTRACTS**

1. This is notice that the Contract referenced above has been awarded to you based on the bid or proposal you submitted. All terms, conditions and specifications of the solicitation, when the result of a solicitation, will apply to all orders.
2. Any County agency authorized to purchase from this Contract must issue a release Purchase Order and reference the Contract number and line number for each of the goods and/or services on the Contract.
3. This is not an order to ship goods or begin services. A release Purchase Order must be issued before you are authorized to ship goods or begin services.
4. Changes in goods to be furnished or services to be performed are not permitted unless approved by the Office of Procurement and Contract Administration prior to goods being shipped or services being performed. Prior approval of the Office of Procurement and Contract Administration is also required before goods or services can be added or deleted.
5. The Contractor must supply actual goods and services ordered at the Contract price.





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6. Contractors must maintain, in full force and current, the insurance coverage required under the terms and conditions of this Contract while this Contract is in effect, including any renewals thereof.
7. The County is exempt from State and Federal Excise Taxes. Maryland Sales and Use Tax Exemption Certificate No. 30001219.
8. Invoices for release Purchase Orders against this Contract must include:
  - a. Contractor's name;
  - b. Address;
  - c. Federal tax identification number;
  - d. Contract number (the first two digits are 44XXXXXXXX) and Contract Line number (shown under each item description as 44XXXXXXXX/X – the last digit is the Contract Line number);
  - e. Purchase Order number (the first digit is 2XXXXXXXX);
  - f. Unit price and extended price (the unit price must match a Contract Line on the Contract); and
  - g. Description of goods provided and/or services performed as show on this Contract.
9. Termination
  - a. Termination for Convenience: The County may terminate this Contract, in whole or in part, whenever the County determines that such termination is in the best interest of the County, without showing cause, upon giving at least 30 days written notice to the Contractor. The County shall pay all reasonable costs incurred by the Contractor up to the date of termination. However, in no event shall the Contractor be paid an amount which exceeds the price bid for the work performed or goods delivered. The Contractor shall not be reimbursed for any profits which may have been anticipated but which have not been earned up to the date of termination.
  - b. Termination for Default: When the Contractor has not performed or has unsatisfactorily performed one or more material terms of the Contract, the County may terminate the Contract for default. Upon termination for default, payment may be withheld at the discretion of the County. Failure on the part of a Contractor to fulfill the Contractual obligations of this Contract shall be considered just cause for termination of the Contract. If the damages exceed the undisbursed sums available for compensation, the County shall not be obligated to make any further disbursements hereunder. The Contractor will be paid for work satisfactorily performed prior to termination less any excess costs incurred by the County in reprocurring and completing the work or obtaining the goods.
10. Remedies for Default
  - a. The County shall have the right upon the happening of any default, without providing notice to the Contractor:
    - i. In addition to other available rights and remedies, to terminate the Contract immediately, in whole or in part;
    - ii. To suspend the Contractor's authority to receive any undisbursed funds; and/or
    - iii. To proceed at any time or from time to time to protect and enforce all rights and remedies available to the County, by suit or any other appropriate proceedings, whether for specific performance of any covenant, term or condition set forth in this Contract, or for damages or other relief, or proceed to take any action authorized or permitted under applicable law or regulations.
  - b. Upon termination of this Contract for default, the County may elect to pay the Contractor for services provided and/or goods delivered up to the date of termination, less the amount of damages caused by the default. If the damages exceed the undisbursed sums available for compensation, the County shall not be obligated to make any further disbursements hereunder.
11. Remedies Cumulative and Concurrent

No remedy herein conferred upon or reserved to the County is intended to be exclusive of any other remedies provided for in this Contract, and each and every such remedy shall be cumulative, and shall be in addition to every other remedy given hereunder, or under this Contract, or now or hereafter existing at law or in equity or by statute. Every right, power and remedy given to the County shall be concurrent and may be pursued separately, successively or together against the Contractor, and every right, power and remedy given to the County may be exercised from time to time as often as may be deemed expedient by the County.

Buyer

Authorized Signature