



Howard County, Maryland

**OFFICE OF PROCUREMENT AND
CONTRACT ADMINISTRATION**

6751 Columbia Gateway Drive, Suite 226
Columbia, MD 21046
(410) 313-6370
Tax Exemption No. 30001219

PREVIEW

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Contract Number: 4400004546

HERTRICH FLEET SERVICES INC
1427 BAY RD
MILFORD DE 19963
USA

| Commodity Contract | |
|--------------------|---------------------------|
| Contract Number: | 4400004546 |
| Vendor Number: | 1102743 |
| Date: | 06/09/2022 |
| Contract Term: | 07/01/2022 to 06/30/2026 |
| Header Target: | \$5,000,000.00 |
| Ceiling Value: | 5,000,000.00 Over 5 Years |
| Buyer: | Shelley Liby, CPPB |
| Telephone: | 410-313-6379 |
| Fax Number: | 410-313-6388 |
| Email: | sjliby@howardcountymd.gov |

Delivery Terms: Free On Board Destination

Payment Terms: Net Due Within 30 Days

Contract text:

Invitation for Bid No. 2022-13, New Vehicles Class 1-7

Contract Change No. 6, 06/16/2025 This contract change is for the purpose of exercising the third of four (4) one-year renewal options for the period of 07/01/2025 to 06/30/2026. All other terms and conditions remain unchanged.

All invoices shall reflect the Contract Number, release Purchase Order Number, and the contract Line Item Numbers.

The Ceiling Value is representative of multiple contract terms and does not represent the value of one year's services.

Vendor Contact: Yale Schreiber, 800-698-9825, email: yschreiber@hertrich.com

Agency Contact: Adam Brown Central Fleet, 410-313-2047, adbrown@howardcountymd.gov

| Item | NIGP Code | Description | Unit | Price |
|------|-----------|---------------------------------------|------|----------|
| 1 | 07104 | Automobiles, Station Wagons, Civilian | | |
| | | Price(Contract/Bid) | 1 EA | 1.00 USD |

Material Text:

Automobiles, Station Wagons, Civilian

Buick Discount (\$225.00)



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| Item | NIGP Code | Description | Unit | Price |
|---|-----------|---------------------------------------|------|----------|
| 2 | 07104 | Automobiles, Station Wagons, Civilian | | |
| | | Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Automobiles, Station Wagons, Civilian | | | | |
| Chevrolet Discount (\$315.00) | | | | |
| 3 | 07104 | Automobiles, Station Wagons, Civilian | | |
| | | Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Automobiles, Station Wagons, Civilian | | | | |
| Dodge Discount (\$367.00) | | | | |
| 4 | 07104 | Automobiles, Station Wagons, Civilian | | |
| | | Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Automobiles, Station Wagons, Civilian | | | | |
| Ford Discount (\$240.00) | | | | |
| 5 | 07104 | Automobiles, Station Wagons, Civilian | | |
| | | Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Automobiles, Station Wagons, Civilian | | | | |
| GMC Discount (\$315.00) | | | | |
| 6 | 07104 | Automobiles, Station Wagons, Civilian | | |
| | | Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Automobiles, Station Wagons, Civilian | | | | |
| Toyota Discount (\$75.00) | | | | |
| 7 | 07181 | Automobiles, SUV | | |



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| Item | NIGP Code | Description | Unit | Price |
|------|-----------|------------------------------------|------|----------|
| | | Price(Contract/Bid) | 1 EA | 1.00 USD |
| | | Material Text: Automobiles, SUV | | |
| | | Buick Discount (\$410.00) | | |
| 8 | 07181 | Automobiles, SUV | | |
| | | Price(Contract/Bid) | 1 EA | 1.00 USD |
| | | Material Text: Automobiles, SUV | | |
| | | Chevrolet Discount (\$485.00) | | |
| 9 | 07181 | Automobiles, SUV | | |
| | | Price(Contract/Bid) | 1 EA | 1.00 USD |
| | | Material Text: Automobiles, SUV | | |
| | | Chrysler Discount (\$202.00) | | |
| 10 | 07181 | Automobiles, SUV | | |
| | | Price(Contract/Bid) | 1 EA | 1.00 USD |
| | | Material Text: Automobiles, SUV | | |
| | | Dodge Discount (\$304.00) | | |
| 11 | 07181 | Automobiles, SUV | | |
| | | Price(Contract/Bid) | 1 EA | 1.00 USD |
| | | Material Text: Automobiles, SUV | | |
| | | Ford Discount (\$411.00) | | |
| 12 | 07181 | Automobiles, SUV | | |
| | | Price(Contract/Bid) | 1 EA | 1.00 USD |



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| Item | NIGP Code | Description | Unit | Price |
|--|-----------|----------------------|------|----------|
| Material Text: Automobiles, SUV | | | | |
| GMC Discount (\$415.00) | | | | |
| 13 | 07181 | Automobiles, SUV | | |
| | | Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Automobiles, SUV | | | | |
| Toyota Discount (\$85.00) | | | | |
| 14 | 07190 | Van, Cargo, Civilian | | |
| | | Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Van, Cargo, Civilian | | | | |
| Chevrolet Discount (\$366.00) | | | | |
| 15 | 07190 | Van, Cargo, Civilian | | |
| | | Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Van, Cargo, Civilian | | | | |
| Chrysler Discount (\$262.00) | | | | |
| 16 | 07190 | Van, Cargo, Civilian | | |
| | | Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Van, Cargo, Civilian | | | | |
| Ford Discount (\$331.00) | | | | |
| 17 | 07190 | Van, Cargo, Civilian | | |
| | | Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: | | | | |

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| Item | NIGP Code | Description | Unit | Price |
|--|-----------|---|------|----------|
| Van, Cargo, Civilian | | | | |
| GMC Discount (\$326.00) | | | | |
| 18 | 07190 | Van, Cargo, Civilian Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Van, Cargo, Civilian | | | | |
| Toyota Discount (\$75.00) | | | | |
| 19 | 07192 | Van, Passenger, Civilian Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Van, Passenger, Civilian | | | | |
| Chevrolet Discount (\$366.00) | | | | |
| 20 | 07192 | Van, Passenger, Civilian Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Van, Passenger, Civilian | | | | |
| Chrysler Discount (\$262.00) | | | | |
| 21 | 07192 | Van, Passenger, Civilian Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Van, Passenger, Civilian | | | | |
| Ford Discount (\$331.00) | | | | |
| 22 | 07192 | Van, Passenger, Civilian Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Van, Passenger, Civilian | | | | |



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| Item | NIGP Code | Description | Unit | Price |
|--|-----------|---|------|----------|
| GMC Discount (\$326.00) | | | | |
| 23 | 07192 | Van, Passenger, Civilian Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Van, Passenger, Civilian | | | | |
| Toyota Discount (\$75.00) | | | | |
| 24 | 07209 | Trucks, Pickup Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Trucks, Pickup | | | | |
| Chevrolet Discount (\$390.00) | | | | |
| 25 | 07209 | Trucks, Pickup Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Trucks, Pickup | | | | |
| Ford Discount (\$381.00) | | | | |
| 26 | 07209 | Trucks, Pickup Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Trucks, Pickup | | | | |
| GMC Discount (\$330.00) | | | | |
| 27 | 07209 | Trucks, Pickup Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Trucks, Pickup | | | | |



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| Item | NIGP Code | Description | Unit | Price |
|--------------------------------------|-----------|---------------------|------|----------|
| RAM Discount (\$392.00) | | | | |
| 28 | 07209 | Trucks, Pickup | | |
| | | Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Trucks, Pickup | | | | |
| Toyota Discount (\$99.00) | | | | |
| 29 | 07203 | Trucks, Heavy Duty | | |
| | | Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Trucks, Heavy Duty | | | | |
| Chevrolet Discount (\$390.00) | | | | |
| 30 | 07203 | Trucks, Heavy Duty | | |
| | | Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Trucks, Heavy Duty | | | | |
| Ford Discount (\$381.00) | | | | |
| 31 | 07203 | Trucks, Heavy Duty | | |
| | | Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Trucks, Heavy Duty | | | | |
| GMC Discount (\$330.00) | | | | |
| 32 | 07203 | Trucks, Heavy Duty | | |
| | | Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Trucks, Heavy Duty | | | | |



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| Item | NIGP Code | Description | Unit | Price |
|---|-----------|--|------|----------|
| RAM Discount (\$392.00) | | | | |
| 33 | 07203 | Trucks, Heavy Duty Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Trucks, Heavy Duty | | | | |
| Toyota Discount (\$99.00) | | | | |
| 34 | 07208 | Trucks, Chassis Cab Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Trucks, Chassis Cab | | | | |
| Ford Discount (\$451.00) | | | | |
| 35 | 07208 | Trucks, Chassis Cab Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Trucks, Chassis Cab | | | | |
| RAM Discount (\$399.00) | | | | |
| 36 | 07183 | Specialty Vehicle Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Specialty Vehicle | | | | |
| Chevrolet Law Enforcement Discount (\$515.00) | | | | |
| 37 | 07183 | Specialty Vehicle Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Specialty Vehicle | | | | |

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| Item | NIGP Code | Description | Unit | Price |
|--|-----------|---------------------------------------|------|----------|
| Dodge Law Enforcement Discount (\$496.00) | | | | |
| 38 | 07183 | Specialty Vehicle | | |
| | | Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Specialty Vehicle | | | | |
| Ford Law Enforcement Discount (\$505.00) | | | | |
| 39 | 07104 | Automobiles, Station Wagons, Civilian | | |
| | | Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Automobiles, Station Wagons, Civilian Hyundai | | | | |
| 40 | 07181 | Automobiles, SUV, KIA | | |
| | | Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Automobiles, SUV, KIA + \$3500.00 | | | | |
| 41 | 07181 | Vehicles, Used | | |
| | | Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Vehicles. Used (under 25,000 miles, 3 years old) | | | | |
| 42 | 07104 | Automobiles, Sedan, Nissan | | |
| | | Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Automobiles, Sedan, Nissan | | | | |
| Nissan Discount (\$189.00) | | | | |
| 43 | 07181 | Automobiles, SUV, Nissan | | |
| | | Price(Contract/Bid) | 1 EA | 1.00 USD |



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| Item | NIGP Code | Description | Unit | Price |
|--|-----------|-------------------------|------|----------|
| Material Text: Automobiles, SUV, Nissan | | | | |
| Nissan Discount (\$212.00) | | | | |
| 44 | 07209 | Trucks, Pickups, Nissan | | |
| | | Price(Contract/Bid) | 1 EA | 1.00 USD |
| Material Text: Trucks, Pickups, Nissan | | | | |
| Nissan Discount (\$336.00) | | | | |

TERMS AND CONDITIONS APPLICABLE TO CONTRACTS

1. This is notice that the Contract referenced above has been awarded to you based on the bid or proposal you submitted. All terms, conditions and specifications of the solicitation, when the result of a solicitation, will apply to all orders.
2. Any County agency authorized to purchase from this Contract must issue a release Purchase Order and reference the Contract number and line number for each of the goods and/or services on the Contract.
3. This is not an order to ship goods or begin services. A release Purchase Order must be issued before you are authorized to ship goods or begin services.
4. Changes in goods to be furnished or services to be performed are not permitted unless approved by the Office of Procurement and Contract Administration prior to goods being shipped or services being performed. Prior approval of the Office of Procurement and Contract Administration is also required before goods or services can be added or deleted.
5. The Contractor must supply actual goods and services ordered at the Contract price.
6. Contractors must maintain, in full force and current, the insurance coverage required under the terms and conditions of this Contract while this Contract is in effect, including any renewals thereof.
7. The County is exempt from State and Federal Excise Taxes. Maryland Sales and Use Tax Exemption Certificate No. 30001219.
8. Invoices for release Purchase Orders against this Contract must include:
 - a. Contractor's name;
 - b. Address;
 - c. Federal tax identification number;
 - d. Contract number (the first two digits are 44XXXXXXXX) and Contract Line number (shown under each item description as 44XXXXXXXXX/X – the last digit is the Contract Line number);
 - e. Purchase Order number (the first digit is 2XXXXXXXX);
 - f. Unit price and extended price (the unit price must match a Contract Line on the Contract); and
 - g. Description of goods provided and/or services performed as show on this Contract.
9. Termination
 - a. Termination for Convenience: The County may terminate this Contract, in whole or in part, whenever the County determines that such termination is in the best interest of the County, without showing cause, upon giving at least 30 days written notice to the Contractor. The County shall pay all reasonable costs incurred by the Contractor up to the date of termination. However, in no event shall the Contractor be



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paid an amount which exceeds the price bid for the work performed or goods delivered. The Contractor shall not be reimbursed for any profits which may have been anticipated but which have not been earned up to the date of termination.

b. Termination for Default: When the Contractor has not performed or has unsatisfactorily performed one or more material terms of the Contract, the County may terminate the Contract for default. Upon termination for default, payment may be withheld at the discretion of the County. Failure on the part of a Contractor to fulfill the Contractual obligations of this Contract shall be considered just cause for termination of the Contract. If the damages exceed the undisbursed sums available for compensation, the County shall not be obligated to make any further disbursements hereunder. The Contractor will be paid for work satisfactorily performed prior to termination less any excess costs incurred by the County in reprocurring and completing the work or obtaining the goods.

10. Remedies for Default

a. The County shall have the right upon the happening of any default, without providing notice to the Contractor:

i. In addition to other available rights and remedies, to terminate the Contract immediately, in whole or in part;

ii. To suspend the Contractor's authority to receive any undisbursed funds; and/or

iii. To proceed at any time or from time to time to protect and enforce all rights and remedies available to the County, by suit or any other appropriate proceedings, whether for specific performance of any covenant, term or condition set forth in this Contract, or for damages or other relief, or proceed to take any action authorized or permitted under applicable law or regulations.

b. Upon termination of this Contract for default, the County may elect to pay the Contractor for services provided and/or goods delivered up to the date of termination, less the amount of damages caused by the default. If the damages exceed the undisbursed sums available for compensation, the County shall not be obligated to make any further disbursements hereunder.

11. Remedies Cumulative and Concurrent

No remedy herein conferred upon or reserved to the County is intended to be exclusive of any other remedies provided for in this Contract, and each and every such remedy shall be cumulative, and shall be in addition to every other remedy given hereunder, or under this Contract, or now or hereafter existing at law or in equity or by statute. Every right, power and remedy given to the County shall be concurrent and may be pursued separately, successively or together against the Contractor, and every right, power and remedy given to the County may be exercised from time to time as often as may be deemed expedient by the County.

Buyer

Authorized Signature