

# BALTIMORE COUNTY PUBLIC SCHOOLS

Darryl L. Williams, Ed.D. ♦ Superintendent ♦ 6901 North Charles Street ♦ Towson, MD ♦ 21204

May 26, 2022

Rick Matuszak, President  
Air Filter Maintenance, Inc.  
118 N. Kresson Street  
Baltimore, MD 21224  
Via Email: ram114@comcast.net

Dear Rick Matuszak:

Be advised that Baltimore County Public Schools (BCPS) elects to extend contract MWE-847-15 HVAC Filters, in accordance with the contract terms and conditions. BCPS would like to exercise the second two-year extension option, which will extend the contract until June 30, 2024. There are no extension options remaining.

Please sign and date below. Return this signed form prior to June 7, 2022 via email to [contracts@bcps.org](mailto:contracts@bcps.org). If you have any questions regarding the above, please email Contracts at the aforementioned email address.

Sincerely,

*Jamika Bowen*  
Jamika Bowen, MPA  
Sr. Purchasing Agent

Copies to: Nicholas Russell, Senior Operations Supervisor  
Bid file

I, *Rick Matuszak*, agree to extend contract MWE-847-15 HVAC Filters between Air Filter Maintenance, Inc. and BCPS through June 30, 2024.

*Rick Matuszak*  
Signature

*6-22-22*  
Date

*Raising the bar, Closing gaps, Preparing for our future*