

# BALTIMORE COUNTY PUBLIC SCHOOLS

Darryl L. Williams, Ed.D. ♦ Superintendent ♦ 6901 North Charles Street ♦ Towson, MD ♦ 21204

## ADDENDUM NUMBER 2

DATE: January 17, 2023  
BID NAME: Safety Shoes  
BID NUMBER: GDA-312-23  
DUE DATE: NO CHANGE  
DUE TIME: NO CHANGE

TOTAL PAGES: 3

The following revisions and responses to questions are made to the original bid document. This addendum forms a part of the Contract Documents and modifies the Original Solicitation Documents accordingly and as noted below. Acknowledge receipt of this Addendum in the space provided on the "Addenda" form within the Form of Proposal.

The solicitation inquiries received prior to the issuance of this addendum are as follows:

### GENERAL

#	Inquiry	Response
1	Would Baltimore County Public Schools consider reviewing an alternate proposal that would satisfy the intent of this bid request. Under the Sourcewell Cooperative Contract 091422-WWG we have a Safety Shoe program that would meet all of the requirements outlined in the bid documents. This includes multiple options to include shoe mobiles, on site kiosks, on site shoe store and benefit management system included in the offering. I have attached a high-level overview of our Safety Shoe offering. If you have any questions, please contact me directly.	As this is a cooperative solicitation with multiple agencies, a single agency piggyback contract would not be sufficient to fulfill this solicitation. Vendors who wish to participate in this contract for safety shoes should continue to submit a bid as instructed.

2	<p>Deviations</p> <p>Part I: General Terms and Conditions 5. Deviations to Specifications states "Any deviation from the specification must be noted in detail by the bidder, in writing, at the time of submittal of the formal bid."</p> <p>Part II: Specifications - General Requirements 1.8 states "Conditional proposals will not be accepted."</p> <p>How would BCPS like to receive comments, sometimes referred to as Exceptions for this bid?</p> <p>Example: Part I: General Terms and Conditions 19. Liquidated Damages</p>	<p>Minor deviations to Part I:General Terms and Conditions do not need to be submitted at the time of bid submittal, but instead, can be finalized during the contracting phase of this solicitation process.</p>
3	<p>Invoices</p> <p>Part I: General Terms and Conditions 14.a Billing and Payment Discounts states "All invoices are to be submitted in duplicate and mailed." Will emailed only invoices be accepted?</p>	<p>Award bidders may also send invoices electronically to <a href="mailto:facacct@bcps.org">facacct@bcps.org</a>. More information regarding orders, invoicing, and payment will be provided during the contract kickoff meeting after contract award.</p>
4	<p>"Warranty</p> <p>Part II: Specifications - General Requirements 14.0 Warranty: A two (2) year warranty is not industry standard. This bidder would propose their standard warranty."</p>	<p>See response to addendum 1, question 1.</p>
5	<p>"Material Safety Data Sheets (MSDS)</p> <p>Part I: General Terms and Conditions 17. Safety Requirements C. States "vendor shall submit Material Safety Data Sheets (MSDS) for all items awarded." This bid is for a general discount on a category of footwear. Will MSDS sheets be required?"</p>	<p>BCPS does not require MSDS sheets for boots/shoes, but would need MSDS sheets available for any chemicals / sprays etc, that an employee may purchase personally.</p>
6	<p>"Service Locations</p> <p>Part I: General Terms and Conditions 1.e An Invitation to bid states "approximately 200 schools and offices in BCPS;"</p> <p>Part II: Specifications - General Requirements 1.1.2 Howard County Government is included in various agencies;</p> <p>Part III: Technical Specifications 1.5 General Scope &amp; Services: Mobile Unit / Shoe-Mobile Services. States 4x per year per department.</p> <p>How many department locations would need to have a truck run up to 4x per year?"</p>	<p>For BCPS, four departments, possibly 1x to 2x per year.</p> <p>For Howard County, six departments, possibly 2x per year.</p>

7	Quantity How many pairs per year are estimated between BCPS and Howard County Government?	For BCPS, please reference Part III Subsection 2.3 for estimate usage.  For Howard County, a conservative estimate is 600 pairs per year.
8	Is the intent to award this contract to a single vendor or will multiple vendors receive an award?	The award criteria allow for multiple bidders to be awarded. Final determination on quantity of awarded bidders will be made after bid opening.
9	Could you please clarify what specific documents/copies should be provided to show compliance with each of the following requirements stated in #4 in section 2b on page 7 of the bid document: proof of Certificate of Registry and tax certification number? The link provided in that section for verification leads to a page that no longer exists.	Please refer to Part II Subsection 2.1 for updated verbiage on qualification, registration, and link to ensure your company is registered and in "Good Standing".
10	What evidence is required to prove that we have a permanent place of business (as stated on page 27 of the bid document in section 2.1)?	Full compliance with SDAT registration and "Good Standing Status" would fulfill this requirement.
11	Is the "list price" referenced on the Price Proposal Page the manufacturer's published list price?	Yes, or the most applicable catalogue price if a manufacturer's published list price does not exist.
12	If a manufacturer offers styles that are not on their published list price or if a manufacturer does not have a list price at all, can we offer those items on Line 20 "Other" at a discount off of our suggested retail pricing?	Line 20 on the Form of Proposal should be used to provide percentage discount off of the published manufacturer list or catalog price for manufacturers not already specified on for Form of Proposal.

All other specifications and terms remain as stated in original document. This addendum is hereby made a part of the Contract Documents, on which the contract is based and is intended to modify, explain, correct and/or add to the original Contract Documents.

**END OF ADDENDUM**

Gabriel da Graca  
Sr. Purchasing Agent  
Baltimore County Public Schools - Office of Purchasing

Cristina Blasetti, Manager, Facilities Grounds  
Bid file