



July 8, 2024

TO: All Prospective Respondents

REF: **Anne Arundel County Public Schools (AACPS)
Request for Bid #25CM-002, Materials of Instruction (MOI) Catalog Discount Program**

FROM: Anne Arundel County Public Schools, Julie Hale, Senior Buyer Specialist
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ADDENDUM #1

The Referenced Addendum #1 consists of one (2) pages.

Please be advised of the following changes are being made to the Subject Solicitation:

1. Section II Specifications

2.5 PRICING is replaced with the following:

A discount of *at least* **10%** must be offered for award consideration. The discount may not be decreased for the duration of the contract. Contractors shall note the contract number, discount percentage, and discount price on all quotes and invoices.

2. Section III Mandatory Terms and Conditions

6. PAYMENT is replaced with the following:

Subject to the performance of the work and its acceptance by the AACPS, contractor may invoice the AACPS for all appropriate charges for services performed during the billing period. Invoices shall contain the AACPS contract and PO number, the contract discount percentage, and the discount price. All such charges shall be derived in accordance with the prices originally bid on the BID WORKSHEET, found in Section V attached hereto and made a part hereof. If contractor is not in default of any of the contract terms and conditions, then AACPS shall cause said invoice to be timely paid.

In addition to the above, Contractor agrees to include on the face of all invoices billed to the AACPS, its Taxpayer Identification Number, which is the Social Security Number for individuals and sole proprietors and the Federal

Employer Identification Number for all other types of organizations, and the purchasing document number; such as the purchase order.

25CM-002 Materials of Instruction Catalog Discount Program
Addendum #1

Please be advised of the following answers to question submitted for the Subject Solicitation:

Question #1:

We wanted to confirm the district was accepting proposals from companies that provide educational software when saying “other educational tools”.

AACPS Answer #1:

Educational software does qualify as Materials of Instruction (MOI)

These are the only responses contemplated by this Addendum #1. All other Specifications, Terms, and Conditions shall remain as originally stated. **THE COMPLETE ADDENDUM MUST BE RETURNED WITH THE BID SUBMISSION.**