

TECHNICAL COMMITTEE

October 1, 2019

MDOT SHA Office of Traffic Safety and Training
9:30 to 11:26 A.M.

MINUTES

The meeting was called to order at 9:30 A.M. by Mr. David Cookson.

1. APPROVAL OF SEPTEMBER 3, 2019 MINUTES

Mr. Cookson asked for approval of the minutes from the September meeting of the Technical Committee. Mr. Steve Cohoon moved to approve the minutes with Mr. Dan Janousek seconding the motion. The minutes were unanimously approved.

2. PRESENTATION: INITIATIVE TO SIMULATE TRAVEL EVENTS (PART 2)

Mr. Brian Ryder shared an update on the SHRP2 C20 Freight Project which created a freight supply-chain model and a goods and services delivery model for BMC and MDOT SHA, known as the Freight Modeling System (FMS). The project's consultant, RSG, has produced a functioning freight modeling system, which is currently being tested by BMC and MDOT SHA. Several of the model results were presented to the committee, including truck volume maps, the freight dashboard tool and commodities by jurisdiction. Upcoming tasks include an analysis of the truck GPS data, model validation and scenario testing.

[PowerPoint: Freight Modeling System]

3. PRESENTATION: REGIONAL MTA/LOTS TRANSFER POINTS STUDY

Ms. Regina Aris provided a review of this work task that was accomplished through UPWP funding. KFH Group was selected to assist with the tasks of: documentation of current bus stop planning processes, documentation of transfer fares and policies, develop a data dictionary, provide detailed transfer stop locations and profiles, consider schedule coordination, and provide a summary report of stop conditions. Some 97 stop locations were identified and data collection occurred at most (some were not located). The summary included photographs, maps and detailed summaries for bus stops and pathways. ADA conditions were also collected.

KFH Group will also be completing a bus stop planning guide in the near future. The transit partners will continue to review and coordinate to take best advantage of this work.

[PowerPoint: Transit at the Table – It Works!]

4. OTHER BUSINESS

- The upcoming BRTB/TC Retreat will be held on Friday, January 10, 2020 from 9 A.M. to 3 P.M. at the University of MD CATT Lab. It is located in College Park and is accessible from the Camden MARC line.
- On Friday, October 11, 2019, there is a BMC Board of Directors at 8:30 A.M. followed by a BRTB (elected official) meeting at 9 A.M.

Mr. Cookson asked for a motion to close the meeting. Mr. Janousek made a motion and Mr. Duah seconded the motion. The meeting closed at 10:53 A.M.

CLOSED SESSION TO DISCUSS UPCOMING RFP'S

Mr. Cookson asked for a motion to open a closed session of the Technical Committee in order to discuss proposed RFPs. Mr. Cohoon made a motion to open the closed session and Ms. McIntosh seconded the motion at 10:54 A.M.

- Mr. Robert Berger provided an overview of the Elderly Trip Patterns and Characteristics. The project is included as a task in the draft FY 2020 UPWP. A considerable portion of the work can be accomplished through BMC. For the one task needing a consultant, it has been determined that it can be an add-on to the Traffic Impact Guidelines that is just getting underway. The Technical Committee provided unanimous consent to approve the project moving forward.
- Ms. Aris shared the key tasks to be completed in the segment of the Patapsco Greenway from Elkridge to Guinness Brewery. The tasks and RFP is intended to be available for any future segment of the Greenway that is approved by the BRTB. The tasks track closely with the MDOT SHA tasks for 30% design. The Technical Committee provided unanimous consent to approve the project moving forward.

Mr. Cookson asked for a motion to close the closed session of the TC. Mr. Gallihue made a motion to close the session after discussion of two RFPs. Mr. Duah seconded the motion to close the session. The session ended at 11:26 A.M.

ATTENDANCE

Members

Alex Brun – Maryland Department of the Environment
Jacob Dunkle – Maryland Transit Administration (MDOT MTA)
Ken Choi – Maryland Department of Planning
Steve Cohoon – Queen Anne’s County Department of Public Works
Angelica Daniel – Baltimore County Department of Public Works
David Cookson – Howard County Office of Transportation
Kwaku Duah – Annapolis Department of Transportation
Joel Gallihue – Harford County Department of Planning & Zoning
Dan Janousek – Maryland Department of Transportation (MDOT)
Mary Lane - Carroll County Department of Planning
Martha Arzu McIntosh – Anne Arundel County Office of Transportation
Peter Regan – State Highway Administration (MDOT SHA)
Graham Young – Baltimore City Department of Transportation

Staff and Guests

Regina Aris – Baltimore metropolitan Council (BMC)
Charles Baber - BMC
Robert Berger – BMC
Terry Freeland - BMC
Don Halligan – BMC
Todd Lang - BMC
Brian Ryder – BMC