

**TECHNICAL COMMITTEE**

October 2, 2018  
9:35 to 10:58 A.M.

**MINUTES**

The meeting was called to order at 9:35 a.m. by Mr. Steve Cohoon.

**1. APPROVAL OF SEPTEMBER 11, 2018 MINUTES**

Mr. Cohoon asked for approval of the minutes from the September meeting of the Technical Committee. Mr. Dan Janousek moved to approve the minutes with Ms. Martha Arzu McIntosh seconding the motion. The minutes were unanimously approved.

**2. RECOMMENDED ACTION ON RESOLUTION #19-10**

Ms. Eileen Singleton provided details on the proposed targets for bridge and pavement performance, as noted in resolution 19-10, Adopting System Performance Targets Related to Pavement and Bridge Conditions.

Pavement condition targets are proposed to be as follows:

Pavement Performance		Proposed Regional Target	
		Good Target ( $\geq$ )	Poor Target ( $\leq$ )
2018	Interstate	60.0%	2.0%
	Non-Interstate	30.0%	7.0%
2020	Interstate	60.0%	2.0%
	Non-Interstate	30.0%	8.0%

Bridge condition targets are proposed to be as follows:

Bridge Performance	Bridge Condition	
	Proposed Regional Target	
	Good Target ( $\geq$ )	Poor Target ( $\leq$ )
2019	20.0%	3.0%
2021	20.0%	5.0%

The motion to approve Resolution 19-10 was made by Ms. Mary Lane and seconded by Mr. Kwaku Duah. The motion passed in a unanimous vote.

***[PowerPoint: Resolution on Proposed Regional Targets for Pavement and Bridge Performance]***

**3. RECOMMENDED ACTION ON RESOLUTION #19-11**

Mr. Terry Freeland introduced Resolution 19-11, involving proposed performance targets for travel time reliability on the National Highway System. Mr. Freeland noted that MDOT SHA has used RITIS data from the University of Maryland's CATT Lab to arrive at the proposed statewide targets. At this point, it makes sense to adopt the proposed statewide targets as the regional targets, with the opportunity to review these targets in the next cycle of performance target setting. The proposed targets are shown below:

<b>Performance Measure</b>	<b>2-Year Targets (2019)</b>	<b>4-Year Targets (2021)</b>
Level of Travel Time Reliability (LOTTR) (Interstate) measure: Percent of person-miles traveled on the Interstate System that are reliable	72.1%	72.1%
Level of Travel Time Reliability (LOTTR) (non-Interstate) measure: Percent of person-miles traveled on the non-Interstate NHS that are reliable	Not applicable	81.7%
Truck Travel Time Reliability (TTTR) Index: Ratio showing Interstate System mileage providing for reliable truck travel times	1.87	1.88

The motion to approve Resolution 19-10 was made by Mr. David Cookson and seconded by Mr. Duah. The motion passed in a unanimous vote.

**4. RECOMMENDED ACTION ON RESOLUTION #19-12**

Ms. Monica Haines Benkhedda shared highlights of the proposed changes to the PAC bylaws. First, the PAC recommended adding a third bullet to Article III, Section 1: Purpose to reflect the third element of the PAC's mission to "Promote equity in the regional transportation planning process."

In addition, the PAC is requesting the BRTB's approval to formalize the Ad Hoc Equity Subcommittee by making it a standing subcommittee of the PAC. This would bring the three main subcommittees in line with the three-prong mission of the PAC to address public involvement, policy, and equity.

The PAC also recommends updates to the language under Article II, Section 3 to be in line with Maryland nondiscrimination language, which is more inclusive. Staff also updated Article IV,

Section 3 to be in line with the BRTB bylaws regarding selection of new members and the BRTB providing a non-voting liaison to the PAC.

Lastly, the PAC made some minor updates such as Article II, Section 2 by removing the list of jurisdictions to refer to BRTB Bylaws, Article III – Membership, Section I – Voting Membership. Also, the PAC updated the Membership Subcommittee description to match current practice of having the PAC Chairs and Subcommittee Chairs sit on this committee to conduct orientation of new members, work with staff to monitor and address member attendance, and recruit new members when necessary.

Ms. Haines Benkhedda noted that recruitment of members in outlying jurisdictions has been difficult and asked the Technical Committee for feedback on the possibility of adding an option for members to participate remotely (via GoToMeeting for example). Members discussed the process for recruiting new members. Several members suggested that allowing remote attendance at least part of the year would allow volunteers from their jurisdiction to more easily attend.

The Technical Committee voted to move the bylaws forward with a caveat to address geographic representation by allowing members to attend electronically. Staff will develop some proposed language and present to the PAC and then update the TC as to the PAC's recommended changes on this matter.

***[PowerPoint: Highlights of Proposed Changes to the PAC Bylaws]***

## **5. RECOMMENDED ACTION ON RESOLUTION #19-13**

Mr. Carlos Smith, Harford County DPW, introduced details of the proposed TIP amendment to the committee. Harford County is requesting to adjust construction funds in the 2019-2022 TIP for the Robinson Mill Road Bridge #154 over Broad Creek project. Funds had been budgeted for construction in previous TIPs, but the project was delayed due to difficulties with land acquisition. The ICG has determined that the project qualifies as exempt.

The bridge was closed to thru traffic in March 2017 due to its deteriorating condition and requires a full replacement. The new bridge width of 22 feet will match that of the approach roadway. It will be realigned along with a portion of the approach roadway to improve Broad Creek stream flow and to minimize property impacts. Construction funds include federal Surface Transportation Block Grant Program funds in the amount of \$1.185 million along with \$380,000 in county match. Committee members discussed various aspects of the project including the source of design funds, whether future development in the area was considered during the design process, and whether there are any trails near the bridge.

Mr. Steve Cohoon asked for a motion. Mr. Dan Janousek made a motion to move Resolution #19-13 to the BRTB as presented and Ms. Martha Arzu McIntosh seconded the motion with unanimous support from the members.

***[PowerPoint: Robinson Mill Road Bridge TIP Amendment]***

## **6. PRESENTATION: LOCAL HIGHWAY SAFETY PLANS**

Ms. Cindy Burch gave a brief overview of the Local SHSP effort, including how it was developed by the MDOT-MVA Highway Safety Office. Each of the BRTB jurisdictions will be encouraged to write a strategic plan focused on local safety and Ms. Burch will provide assistance. She will also participate in State SHSP meetings as a means of bridging local and statewide efforts. Ms. Burch reviewed the types of data that are available for analysis and displayed anticipated steps and timelines for the first year of this effort.

**[PowerPoint: Local SHSP Development]**

## **7. OTHER BUSINESS**

- Mr. Freeland reminded the members that, with the consideration of performance targets for system condition and travel time reliability, the BRTB will have made determinations on 21 of the 25 federally required performance targets. The four remaining targets, addressing transit safety, will require consideration and action next year. This will happen after the adoption of *Maximize2045*, the 2019 regional transportation plan.
- Mr. Freeland then gave an update on the evaluation of candidate projects for *Maximize2045*. At this point, BMC staff are scoring projects. Staff still need additional information on a few specific projects; all agencies and jurisdictions needing to send in additional information are aware of this. In addition, most of the projects still need to get cost estimates from MDOT SHA and MDOT MTA. Mr. Freeland will send an updated spreadsheet showing details of the candidate projects to MDOT, MDOT SHA, and MDOT MTA for use in determining cost estimates.
- Mr. Freeland also asked committee members to consider topics on which they'd like to have additional information in upcoming meetings. Some topics in upcoming meetings will be related to the continued development of *Maximize2045*. However, there may be other topics (e.g., state and/or jurisdictional initiatives related to automated and connected vehicles) the members might wish to stay informed about. Mr. Freeland asked the members to think about this and to let him know.

## **ATTENDANCE**

### ***Members***

Martha Arzu McIntosh – Anne Arundel County Department of Planning & Zoning

Alex Brun – Maryland Department of the Environment

Zach Chissell – Maryland Transit Administration

Ken Choi – Maryland Department of Planning

Steve Cohoon – Queen Anne's County Department of Public Works

Kwaku Duah – City of Annapolis Department of Transportation

David Cookson – Howard County Department of Planning & Zoning

Dan Janousek – Maryland Department of Transportation (MDOT)

Mary Lane - Carroll County Department of Planning  
Alex Rawls – Harford County Department of Planning  
Lisa Sirota – State Highway Administration (MDOT SHA)  
Linda Taylor-Newton – Baltimore City Department of Transportation

***Staff and Guests***

Bala Akundi - Baltimore Metropolitan Council (BMC)  
Regina Aris - BMC  
Cindy Burch – BMC  
Terry Freeland – BMC  
Monica Haines Benkhedda - BMC  
Victor Henry – BMC  
Don Halligan - BMC  
Meredith Hill – MDOT SHA  
Todd Lang – BMC  
Eileen Singleton – BMC  
Carlos Smith – Harford County DPW  
Rebecca Smith – BMC