

## EXECUTIVE COMMITTEE

November 1, 2024

Virtual

9:02 to 9:20 A.M.

## MINUTES

### 1. DISCUSSION OF AGENDA FOR THE NOVEMBER 19, 2024 BRTB MEETING

#### Action Items:

- Resolution #25-10 MTA TIP amendments for US 29 BRT stations, bicycle/pedestrian bridge and signal priority
- Resolution #25-11 Port Administration TIP Amendment for PROTECT funds for SWM
- Resolution #25-12 Baltimore City TIP Amendment for East-West Corridor RAISE grant
- Resolution #25-13 Anne Arundel TIP Amendment for HSIP Pedestrian/Bicycle Counts
- Resolution #25-14 MDOT TIP Amendment for Charging/Fueling Infrastructure
- Resolution #25-15 FY 2025 UPWP Carryover Funding

#### Informational Items:

- Presentation: Geoff Anderson, MDOT, will share the proposed Project Prioritization System.

The Executive Committee approved the agenda items for the November meeting.

### 2. ADMINISTRATIVE MODIFICATIONS

#### Patapsco Road Bridge over East Branch Patapsco River (TIP ID 14-2201-13)

This request for an administrative modification is from Carroll County to add \$140,000 in STBG funds (\$112,000 federal with \$28,000 matching) for engineering in FY 2025. Funding for engineering was programmed in FY 2023, however, total engineering design costs have increased throughout the process. Additionally, construction funds are shifted from FY 2025 to FY 2026. These changes result in an overall increase in construction funding of \$140,000. The Estimated Total Cost for this project increases from \$2,381,000 to \$2,540,000 million.

This project includes replacement of the existing 1-span bridge with a new structure, including abutments. The new bridge will be a single span, 42'-0" long, adjacent pre-stressed concrete slab bridge with two 10' travel lanes and two 2'-4" shoulders.

### **Aberdeen Transit Oriented Development Station Square Project (TIP ID 15-2405-55)**

This request for an administrative modification is from Harford County to add \$1M in discretionary RAISE grant funds (\$800,000 federal with \$200,000 matching) for engineering in FY 2025. This will support ADA improvements around the train station, provide upgrades to pedestrian and bicycle facilities as well as other multi-modal improvements. The total programming for this project increases from \$1,000,000 to \$2,000,000 million and the total eventual cost of the project has been updated to \$7,000,000.

The Executive Committee approved both of the Administrative Modifications as submitted.

### **3. OTHER**

#### **FY 2025 UPWP Consultant Project - Needs Assessment - Addition of \$6,849 to original costs**

The Original Budget in UPWP was \$250,000, and with this request the total project will cost \$256,849. The original proposal from the consultant included 4 virtual focus groups and a 3-5 minute video highlighting stories of transportation needs including photos, graphics, and audio from the focus groups.

BMC is interested in including video from focus group participants, but was concerned that virtual focus groups may not yield high quality video. A series of five follow up interviews is an ideal addition to the project scope for a number of reasons: (1) it preserves virtual focus groups, which is likely to maximize and lower barriers to participation for underserved audiences in particular; (2) it will yield high quality footage for the video and enable us to choose the most compelling people to interview from all four focus groups; and (3) interviews preserve focus group confidentiality and data quality by separating a public facing video from the focus group research setting.

If approved, these additional funds would be taken from the BMC allotment for consultant activities, it would not delay any ongoing activities.

The Executive Committee approved this request.

Mr. Lang reminded members that both the November and December BRTB meetings will be held one week earlier than usual.

Mr. Anderson requested some time to be set aside for a discussion of the UPWP and the current tasks underway.

### **MEMBERS**

Geoff Anderson - MDOT  
Trey Dickerson – Howard County – Vice Chair  
Tony Russell – Baltimore County – Chair, voted by email

***STAFF AND GUESTS***

Regina Aris - Baltimore Metropolitan Council (BMC)  
Dan Janousek - MDOT  
Todd Lang – BMC