



QUESTIONS & ANSWERS

REQUEST FOR PROPOSALS

Project
MULTIMODAL TRANSPORTATION STUDY – TRANSPORTATION ISSUES
IN HISTORIC TOWN CENTERS
22T08

The Baltimore Metropolitan Council (BMC) provides written responses to questions regarding requests for proposals (RFPs). The following are questions and answers concerning the above-referenced RFP.

Q1. As written the indemnification language in BMC’s sample Procurement Contract is overly broad and uninsurable for the Contractor. As a design professional, Contractor’s professional liability insurance bars coverage for any third-party, upfront defense and will only reimburse indemnitees for those reasonable legal fees and costs incurred as a result of Contractor’s liability as determined by a court of competent jurisdiction. Additionally, Contractor would prefer not to indemnify parties who have no formal affiliation with the BMC and not parties to any awarded agreement. Finally there looks to be a typo in Section 33.3. To ensure the indemnification language is consistent with the parameters of the Contractor’s insurance coverage, would the BMC be amenable to modifying this language as follows upon any awarded agreement?

A1. These issues should be raised in writing as part of your response to the proposal, as requested in the RFP. Any contract modifications are made on a private and individual basis with the awardee.

Q2. Can you provide a map of the study area, specifically the Howard County side?

A2. A map of the study area has been provided on the BMC website.

Q3. Can you clarify meaning of “No formal field surveys are expected to be performed in this task” within the Task 2: Document Existing Conditions section of the Scope of Work. We assume that “Field Reviews” means what we can ascertain visually from feet on the existing conditions review.



A3. No surveys requiring the use of survey instruments, including but not limited to metes and bounds, topographic, or location will be required. Field inspections for parking spaces and signage are limited to visual inspection obtained by walking the study area without the use of formal survey equipment.

Q4. What are the desired file formats for final deliverables, particularly in regard to the Wayfinding guidance?

A4. Wayfinding guidance will be documented in Technical Memorandum #2. The consultant team will be provided access to a shared drive for placement of files and deliverables. Technical Memorandums should be delivered in both Microsoft Word and PDF formats.

Q5. How will the data supplied by BMC and the Steering Committee organizations be delivered to the selected consultant?

A5. All information will be shared electronically either by email or through a shared use site established by BMC staff. Information described in the Request for Proposals has already been collected and will be distributed to the contract awardee upon Notice to Proceed. Most information will be supplied in PDF format, but additional information could be GIS layers as well.

Q6. Does the data supplied by the BMC and others include parking utilization and/or occupancy for weekdays and weekends, signage inventory, and public transit amenities??

A6. The data supplied does not include utilization data for weekdays and weekends. This should be considered part of the field reviews outlined in Task 2. Any information that would have been available would have been pre-pandemic and likely inaccurate given the current economic environment. The consultant will be expected to inventory signage and transit amenities as part of Task 2 data collection.

Q7. Do subconsultants need to complete the Proposal Affidavit?

A7. Subconsultants do not need to complete the Proposal Affidavit.

Q8. Can electronic signatures be included on the Affidavit?

A8. Electronic signatures are acceptable.