

BARRY GLASSMAN
HARFORD COUNTY EXECUTIVE

BILLY BONIFACE
DIRECTOR OF ADMINISTRATION



KAREN D. ROTTMANN, CPPB
DIRECTOR OF PROCUREMENT

DEPARTMENT OF PROCUREMENT

VIA EMAIL: mike.brackus@tchem.com or wendy.richmond@tchem.com ; mitch.brackus@tchem.com

Thatcher Company of New York, Inc.
ATTN: Craig N. Thatcher
P.O. Box 27407
Salt Lake City, Utah 84127-0407

RE: Bid No. 14-132 -- Bulk Chemicals for Water and Wastewater Treatment

Dear Mr. Thatcher:

The contract with your firm under the above-referenced bid contains a provision to extend the term for four (4) additional one (1) year periods at the same terms and conditions. Harford County wishes to exercise the first option, extending the term from July 1, 2015 to June 30, 2016.

The successful bidder is to provide quarterly reporting to the lead agency and MAPT minimally showing the names of the participating entities under this contract and the value of their participation for that period and year to date. This information will be used to evaluate the effectiveness of the program, areas for growth, and if a variable discount structure is used, the correct pricing structure. Other reports that are reasonably available shall be provided as requested.

Please print this letter, acknowledge by signing at the bottom of this page and return it to this office by email, along with one copy of the required Certificate of Insurance within ten (10) business days. Signature must be that of the Corporation President, Vice President or CEO. If another individual signs, a Power of Attorney or other authorization must accompany the Contract delegating authority to that individual.

Please have your insurer indicate the above referenced Harford County bid number on the certificate and name Harford County, Maryland, 220 S. Main Street, Bel Air, Maryland 21014 as an additional insured and Certificate Holder.

Should you have any questions, email me, djguthrie@harfordcountymd.gov or call (410) 638-3550.

Very truly yours,


Daniel J. Guthrie, CPPB
Procurement Agent

DJG/mjy

Enc. - A/S

cc: Gregg Bates, DPW
Debbie Groat, BRCPC


Signature for Thatcher Company of New York, Inc.

Craig N. Thatcher, President

Name and Title (Print or Type)

July 24, 2015

Date

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220 South Main Street, Bel Air, Maryland 21014

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