

**BARRY GLASSMAN**  
HARFORD COUNTY EXECUTIVE

**BILLY BONIFACE**  
DIRECTOR OF ADMINISTRATION



**KAREN D. ROTTMANN, CPPB**  
DIRECTOR OF PROCUREMENT

**DEPARTMENT OF PROCUREMENT**

VIA EMAIL: [bids@pvschemicals.com](mailto:bids@pvschemicals.com)

PVS Minibulk, Inc.  
ATTN: James DeVleeschouwer  
109 Harper Avenue  
Detroit, Michigan 48213

RE: Bid No. 14-132 – Bulk Chemicals for Water and Wastewater Treatment

Dear Mr. DeVleeschouwer:

The contract with your firm under the above-referenced bid contains a provision to extend the term for four (4) additional one (1) year periods at the same terms and conditions. Harford County wishes to exercise the first option, extending the term from July 1, 2015 to June 30, 2016.

The successful bidder is to provide quarterly reporting to the lead agency and MAPT minimally showing the names of the participating entities under this contract and the value of their participation for that period and year to date. This information will be used to evaluate the effectiveness of the program, areas for growth, and if a variable discount structure is used, the correct pricing structure. Other reports that are reasonably available shall be provided as requested.

Please print this letter, acknowledge by signing at the bottom of this page and return it to this office by email, along with one copy of the required Certificate of Insurance within ten (10) business days. Signature must be that of the Corporation President, Vice President or CEO. If another individual signs, a Power of Attorney or other authorization must accompany the Contract delegating authority to that individual.

Please have your insurer indicate the above referenced Harford County bid number on the certificate and name Harford County, Maryland, 220 S. Main Street, Bel Air, Maryland 21014 as an additional insured and Certificate Holder.

Should you have any questions, email me, [djguthrie@harfordcountymd.gov](mailto:djguthrie@harfordcountymd.gov) or call (410) 638-3550.

Very truly yours,

Daniel J. Guthrie, CPPB  
Procurement Agent

DJG/mfy

Enc. – A/S

cc: Gregg Bates, DPW  
Debbie Groat, BRCPC

Signature for PVS Minibulk, Inc.

Milisav Bulatovic / Assistant Treasurer

Name and Title (Print or Type)  
April 16, 2015

Date

*MARYLAND'S NEW CENTER OF OPPORTUNITY*

410 638 3550 | 410.879.2000 | TTY Maryland Relay 711 | [www.harfordcountymd.gov](http://www.harfordcountymd.gov)

220 South Main Street, Bel Air, Maryland 21014

THIS DOCUMENT IS AVAILABLE IN ALTERNATIVE FORMAT UPON REQUEST



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
3/25/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

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|---|--|--|--|
| <b>PRODUCER</b><br>Ralph C. Wilson Agency, Inc<br><br>Box 5069<br>Southfield MI 48086-5069                    |  | <b>CONTACT NAME:</b> Lisa Case<br><b>PHONE (A/C, No. Ext):</b> (248) 355-1414<br><b>E-MAIL ADDRESS:</b> lisac@rcwa.net<br><b>FAX (A/C, No):</b> (248) 304-0877   |  |
| <b>INSURED</b><br>PVS Minibulk Inc<br>Pressure Vessel Services Inc<br>10900 Harper Avenue<br>Detroit MI 48213 |  | <b>INSURER(S) AFFORDING COVERAGE</b><br><b>INSURER A:</b> Amerisure Mutual Insurance Company NAIC # 23396<br><b>INSURER B:</b><br><b>INSURER C:</b><br><b>INSURER D:</b><br><b>INSURER E:</b><br><b>INSURER F:</b> |  |

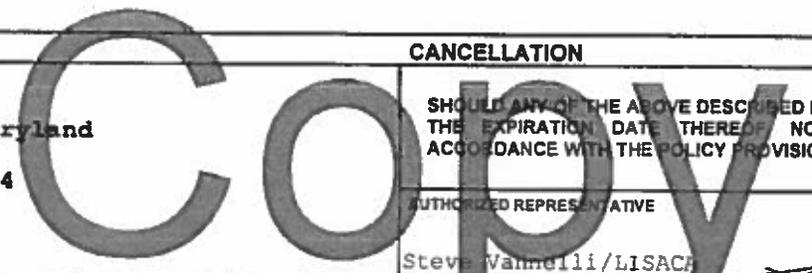
**COVERAGES**                      **CERTIFICATE NUMBER:** 15/16 Master                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE   | ADDL SUBR INSD WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS   |
|----------|---|--------------------|---------------|-------------------------|-------------------------|--|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC<br><input type="checkbox"/> OTHER |                    | GL0125812     | 4/1/2015                | 4/1/2016                | EACH OCCURRENCE \$ 1,500,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000<br>MED EXP (Any one person) \$ 5,000<br>PERSONAL & ADV INJURY \$ 1,500,000<br>GENERAL AGGREGATE \$ 4,000,000<br>PRODUCTS - COMP/OP AGG \$ 2,500,000 |
| A        | <input checked="" type="checkbox"/> AUTOMOBILE LIABILITY<br><input checked="" type="checkbox"/> ANY AUTO<br><input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS  |                    | CA1049675     | 4/1/2015                | 4/1/2016                | COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$  |
|          | <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR<br><input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE<br><input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$  |                    |               |                         |                         | EACH OCCURRENCE \$<br>AGGREGATE \$   |
| A        | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below  | Y/N<br>N N/A       | WC0764044     | 4/1/2015                | 4/1/2016                | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER<br>E.I. EACH ACCIDENT \$ 1,000,000<br>E.I. DISEASE - EA EMPLOYEE \$ 1,000,000<br>E.I. DISEASE - POLICY LIMIT \$ 1,000,000                                |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 RE: Bid #14-132  
 Certificate holder is added as Additional Insured (General Liability) with respect to work/services performed/products supplied by Named Insured as per written contract/agreement.

|  |  |
|--|--|
| <b>CERTIFICATE HOLDER</b><br><br>Harford County Maryland<br>220 S Main Street<br>Bel Air, MD 21014 | <b>CANCELLATION</b><br><br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br><br>AUTHORIZED REPRESENTATIVE<br>Steve Vannelli/LISAC |
|--|--|



**CERTIFIED COPY OF RESOLUTIONS  
OF BOARD OF DIRECTORS  
OF PVS MINIBULK, INC.**

The undersigned, being the Secretary of PVS Minibulk, Inc., a Michigan corporation (the "Company"), certifies that the following is an accurate and complete copy of resolutions duly adopted by the Board of Directors of the Company, and that said resolutions remain in full force and effect as of the date of this certificate:

"RESOLVED, That the Company is authorized to submit bids to private and governmental entities for the sale of products and for the performance of services (collectively, 'Bids').

RESOLVED, That the Company is authorized to enter into contracts with private and governmental entities for the sale and purchase of products and for the performance of services (collectively, 'Contracts').

FURTHER RESOLVED, That the Company is authorized to submit applications for permits, licenses and other grants of authority from governmental entities which the Company requires to conduct its business (collectively, 'Applications').

FURTHER RESOLVED, That Milisav M. Bulatovic, Assistant Treasurer of the Company, shall be and is authorized to execute Bids, Contracts and Applications on behalf of the Company and such other documents relating to Bids, Contracts and Applications as he deems necessary or expedient for the purposes of carrying out the terms of the Bids, Contracts and Applications or otherwise conducting the business of the Company."

IN WITNESS OF THESE CERTIFIED RESOLUTIONS, the undersigned has signed below and affixed the corporate seal of the Company on June 16, 2014.

  
\_\_\_\_\_  
Jonathan S. Taub, Secretary

Subscribed and sworn to before me  
on June 16, 2014.

  
\_\_\_\_\_  
Notary Public, Wayne County, Michigan

My Commission Expires: 9/4/2017

**DEBRA J. THEODORE**  
Notary Public, Macomb County, Michigan  
Acting in Wayne County  
My Commission Expires September 4, 2017