

BARRY GLASSMAN
HARFORD COUNTY EXECUTIVE

BILLY BONIFACE
DIRECTOR OF ADMINISTRATION



KAREN D. ROTTMANN, CPPB
DIRECTOR OF PROCUREMENT

DEPARTMENT OF PROCUREMENT

VIA EMAIL: jayanna.yeakle@univarusa.com

Univar USA, Inc.
ATTN: Jayanna Yeakle
532 East Emaus Street
Middletown, Pennsylvania 17057

RE: Bid No. 14-132 – Bulk Chemicals for Water and Wastewater Treatment

Dear Ms. Yeakle:

The contract with your firm under the above-referenced bid contains a provision to extend the term for four (4) additional one (1) year periods at the same terms and conditions. Harford County wishes to exercise the first option, extending the term from July 1, 2015 to June 30, 2016.

The successful bidder is to provide quarterly reporting to the lead agency and MAFT minimally showing the names of the participating entities under this contract and the value of their participation for that period and year to date. This information will be used to evaluate the effectiveness of the program, areas for growth, and if a variable discount structure is used, the correct pricing structure. Other reports that are reasonably available shall be provided as requested.

Please print this letter, acknowledge by signing at the bottom of this page and return it to this office by email, along with one copy of the required Certificate of Insurance within ten (10) business days. Signature must be that of the Corporation President, Vice President or CEO. If another individual signs, a Power of Attorney or other authorization must accompany the Contract delegating authority to that individual.

Please have your insurer indicate the above referenced Harford County bid number on the certificate and name Harford County, Maryland, 220 S. Main Street, Bel Air, Maryland 21014 as an additional insured and Certificate Holder.

Should you have any questions, email me, djguthrie@harfordcountymd.gov or call (410) 638-3550.

Very truly yours,


Daniel J. Guthrie, CPPB
Procurement Agent

DJG/vfy

Enc. – A/S

cc: Gregg Bates, DPW
Debbie Groat, BRPC


Signature for Univar USA, Inc.
Kirsten Bimler Municipal Bid
Name and Title (Print or Type)
April 16, 2015
Date
Specialist

MARYLAND'S NEW CENTER OF OPPORTUNITY

410.638.3550 | 410.879.2000 | TTY Maryland Relay 711 | www.harfordcountymd.gov
220 South Main Street, Bel Air, Maryland 21014

THIS DOCUMENT IS AVAILABLE IN ALTERNATIVE FORMAT UPON REQUEST



**UNIVAR USA INC.
AUTHORIZED BID SIGNERS**

RESOLUTION

RESOLVED, that the Corporate Secretary shall maintain a list of the agents of this Corporation who are vested with authority to execute in the Corporation's behalf formal, written bids or proposals for the sale of other disposition of products handled by the Corporation. Said list shall be as established initially by the Board of Directors and thereafter, the President, or a Vice President shall have the authority, by written directive to the Corporate Secretary, to add agents to or eliminate agents from said list, and it is further

RESOLVED, that the Corporate Secretary or any Assistant Secretary of the Corporation is authorized to certify this resolution or certify to the name or names of persons on the list maintained by the Corporate Secretary and such certificate will be conclusive evidence of the authority of such person or persons so to act.

END OF RESOLUTION

CERTIFICATION

I, the undersigned, as Corporate Secretary of Univar USA Inc. do hereby certify as follows:

1. That the above resolution was duly adopted by the Board of Directors of said Corporation at a meeting duly held on December 4, 1986, and is in full force and effect.
2. That the list of persons authorized to execute, for an on behalf of this Corporation, written bids or proposals for the sale or other disposition of products handled by this Corporation, as initially established by the Board of Directors and thereafter added to by the President, or a Vice President of this Corporation as follows:

All officers and the following:

Bill Jones – General Manager
Dave Wheeler – Sales Manager
Kirsten Bimler – Municipal Bid Specialist

3. That all of the foregoing persons are authorized to execute bids pursuant to the resolution above referred to.

Dated this 16th day of April, 2015.



Perry T. Kusakabe
Corporate Secretary



ADDITIONAL REMARKS SCHEDULE

AGENCY Aon Risk Services Central, Inc.		NAMED INSURED Univar Inc.	
POLICY NUMBER See Certificate Number: 570057390665			
CARRIER See Certificate Number: 570057390665	NAIC CODE	EFFECTIVE DATE:	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER	
INSURER	
INSURER	
INSURER	

ADDITIONAL POLICIES If a policy below does not include limit information, refer to the corresponding policy on the ACORD certificate form for policy limits.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
	AUTOMOBILE LIABILITY						
B				CA 4806890 Truckers Liability (AOS)	03/01/2015	06/01/2016	Combined Single Limi \$5,000,000
B				CA 4806891 Truckers Liability (MA)	03/01/2015	06/01/2016	
B				CA 4806892 Truckers Liability (VA)	03/01/2015	06/01/2016	
	WORKERS COMPENSATION						
B		N/A		xwc1591222 (CA, OH, OR, WA) SIR applies per policy terms & conditions	03/01/2015	03/01/2016	
C		N/A		wc001591221 (FL)	03/01/2015	03/01/2016	
C		N/A		wc012948466 (IL, KY, NC, NH, UT)	03/01/2015	03/01/2016	
C		N/A		wc012948467 (AK, AZ, GA)	03/01/2015	03/01/2016	
C		N/A		wc012948468 (NJ, PA)	03/01/2015	03/01/2016	