

BARRY GLASSMAN
HARFORD COUNTY EXECUTIVE

BILLY BONIFACE
DIRECTOR OF ADMINISTRATION



KAREN D. ROTTMANN, CPPB
DIRECTOR OF PROCUREMENT

DEPARTMENT OF PROCUREMENT

VIA EMAIL: cjohnson@icichem.com

JCI Jones Chemicals, Inc.
ATTN: Cortney Johnson
16248 Industrial Drive
Milford, Virginia 22514

RE: Bid No. 14-132 – Bulk Chemicals for Water and Wastewater Treatment

Dear Ms. Johnson:

The contract with your firm under the above-referenced bid contains a provision to extend the term for four (4) additional one (1) year periods at the same terms and conditions. Harford County wishes to exercise the first option, extending the term from July 1, 2015 to June 30, 2016.

The successful bidder is to provide quarterly reporting to the lead agency and MAPT minimally showing the names of the participating entities under this contract and the value of their participation for that period and year to date. This information will be used to evaluate the effectiveness of the program, areas for growth, and if a variable discount structure is used, the correct pricing structure. Other reports that are reasonably available shall be provided as requested.

Please print this letter, acknowledge by signing at the bottom of this page and return it to this office by email, along with one copy of the required Certificate of Insurance within ten (10) business days. Signature must be that of the Corporation President, Vice President or CEO. If another individual signs, a Power of Attorney or other authorization must accompany the Contract delegating authority to that individual.

Please have your insurer indicate the above referenced Harford County bid number on the certificate and name Harford County, Maryland, 220 S. Main Street, Bel Air, Maryland 21014 as an additional insured and Certificate Holder.

Should you have any questions, email me, djguthrie@harfordcountymd.gov or call (410) 638-3550.

Very truly yours,

Daniel J. Guthrie, CPPB
Procurement Agent

DJG/vfy

Enc. – A/S

cc: Gregg Bates, DPW
Debbie Groat, BRCP

Signature for JCI Jones Chemicals, Inc.

Cortney Johnson Sales Coordinator

Name and Title (Print or Type)

April 17th 2015

Date

MARYLAND'S NEW CENTER OF OPPORTUNITY

410.638.3550 | 410.879.2000 | TTY Maryland Relay 711 | www.harfordcountymd.gov

220 South Main Street, Bel Air, Maryland 21014

THIS DOCUMENT IS AVAILABLE IN ALTERNATIVE FORMAT UPON REQUEST



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/09/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER WA#712152 1-206-343-2323
MCM Insurance Services, LLC dba MCM
MCM Benefits and Insurance Services, LLC, CA Lic #0F82099
1325 Fourth Avenue, Suite 2100
Seattle, WA 98101

CONTACT NAME:	
PHONE (A/C, No, Ext):	FAX (A/C, No):
E-MAIL ADDRESS:	
INSURER(S) AFFORDING COVERAGE	
INSURER A: AIG SPECIALTY INS CO	NAIC # 26883
INSURER B: NATIONAL UNION FIRE INS CO OF PITTS	19445
INSURER C: COMMERCE & INDUSTRY INS CO	19410
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
JCI Jones Chemicals
Inc
1765 Ringling Blvd
Sarasota, FL 34236

COVERAGES

CERTIFICATE NUMBER: 42732619

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X	EG14240603	11/15/14	11/15/15	EACH OCCURRENCE	\$ 1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
						MED EXP (Any one person)	\$ 25,000
						PERSONAL & ADV INJURY	\$ 1,000,000
						GENERAL AGGREGATE	\$ 2,000,000
						PRODUCTS - COM/OP AGG	\$ 2,000,000
							\$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS		CA3632362	11/15/14	11/15/15	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
							\$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS-MADE		EGU14240892	11/15/14	11/15/15	EACH OCCURRENCE	\$ 25,000,000
						AGGREGATE	\$ 25,000,000
							\$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		WC035808756	11/15/14	11/15/15	<input checked="" type="checkbox"/> WC STATUTORY LIMITS	
C		N/A	WC035808755	11/15/14	11/15/15	E.L. EACH ACCIDENT	\$ 1,000,000
						E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
						E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
A	Pollution Legal Liability	X	EG14240603	11/15/14	11/15/15	Each Loss	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Bid No. 14-132 Bulk Chemicals for Water and Wastewater Treatment.

Harford County Maryland, 220 S. Main Street, Bel Air, Maryland, 21014 is included as Additional Insured as required by written contract or agreement.

CERTIFICATE HOLDER**CANCELLATION**

Harford County, Maryland

Attn: Daniel Guthrie
220 S. Main Street

Bel Air, MD 21014

USA

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ENDORSEMENT NO. 21

This endorsement, effective 12:01 AM, November 15, 2014

Forms a part of Policy No: EG 14240603

Issued to: JCI JONES CHEMICALS, INC.

By: AIG SPECIALTY INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED PRIMARY AND NON-CONTRIBUTORY ENDORSEMENT -
OWNERS, LESSEES OR CONTRACTORS - YOUR WORK**

This endorsement modifies insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY AND
POLLUTION LEGAL LIABILITY POLICY**

SCHEDULE

Name of Additional Insured Person(s) or Organization(s):
BLANKET WHERE REQUIRED BY WRITTEN CONTRACT.

Location(s) of Covered Operation(s):
BLANKET WHERE REQUIRED BY WRITTEN CONTRACT.

- I. Solely as respects **COVERAGE A - BODILY INJURY AND PROPERTY DAMAGE LIABILITY, COVERAGE B - PERSONAL AND ADVERTISING INJURY LIABILITY, COVERAGE E-2 PRODUCTS POLLUTION AND EXPOSURE LIABILITY, and COVERAGE E-3 - CONTRACTORS POLLUTION LIABILITY, SECTION II - WHO IS AN INSURED** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for **bodily injury, property damage, personal and advertising injury, environmental damage or emergency response costs** caused, in whole or in part, by:
- A. Your acts or omissions; or
 - B. The acts or omissions of those acting on your behalf;
- in the performance of your work for the additional insured(s) at the location(s) designated above.
- II. As respects the coverage afforded the additional insured(s) scheduled above, this insurance is primary and non-contributory, and our obligations are not affected by any other insurance carried by such additional insured(s) whether primary, excess, contingent, or on any other basis.

All other terms, conditions and exclusions shall remain the same.



AUTHORIZED REPRESENTATIVE
or countersignature (in states where applicable)



**JCI JONES CHEMICALS, INC.
CONSENT TO
SHAREHOLDER ACTION**

January 7, 2015

I, the undersigned shareholder, being the holder of all shares of stock of the above company now outstanding, hereby resolve as follows:

RESOLVED, that all Corporate Officers generally, **Cortney Johnson**, Sales Coordinator and **Michael Washington**, Branch Manager of JCI's Milford, VA facility are hereby authorized to submit and sign bids, contracts and other documents pertaining thereto of this Corporation, to municipalities and others for the sale of company products.

Jeffrey W. Jones
Chief Executive Officer & President

ATTEST