

BARRY GLASSMAN
HARFORD COUNTY EXECUTIVE

BILLY BONIFACE
DIRECTOR OF ADMINISTRATION



KAREN D. ROTTMANN, CPPB
DIRECTOR OF PROCUREMENT

DEPARTMENT OF PROCUREMENT

**INVITATIONS FOR BIDS NO. 15-148
GENERATOR MAINTENANCE INCLUDING SERVICES AND RENTAL**

ADDENDUM NO. 1

April 10, 2015

Ladies and Gentlemen:

The purpose of this addendum is to provide clarification(s) to prospective bidders.

PLEASE REPLACE BF-1 THROUGH BF-18 WITH REVISED BF-1 THROUGH REVISED BF-19.

ALSO, PLEASE REPLACE ST-6, ST-7 AND ST-8 WITH REVISED ST-6, REVISED ST-7 AND REVISED ST-8..

THIS REVISED LIST IS THE POINTS OF CONTACT FOR HARFORD COUNTY, MARYLAND AGENCIES:

DPW/Water & Sewer - Jim Hynes cell - (443)-937-1033
DPW/Highways – Tonye Cornbrooks at office (410) 638-3279
EOC & Tower Sites – Mike Brunicke at office (410) 638-3403
Sheriff's Offices – Capt. Dan Galbraith at office (410) 836-5454
Harford County Detention Center – Carter Wood at office
(410) 638-3394
Facilities & Operations – Tim Myers at office (410) 638-3212
Parks & Recreation - Wes Martin at office (410) 638-3535

Harford County, Maryland reserves the right to make multiple contract awards as may be deemed advantageous or necessary to provide the requirements as requested.

Award will be made to the bidder(s) with the lowest total bid for Core Services.

Harford County agencies will be assigned to their awarded contractor(s) based on the agencies size, and on the lowest total cost for their agencies Core Services plus the contractor's unit price for the agencies Oil Analysis, the contractors unit price for Time and Materials and the contractor's unit price for Emergency Services.

MARYLAND'S NEW CENTER OF OPPORTUNITY

410.638.3550 | 410.879.2000 | TTY Maryland Relay 711 | www.harfordcountymd.gov

220 South Main Street, Bel Air, Maryland 21014

THIS DOCUMENT IS AVAILABLE IN ALTERNATIVE FORMAT UPON REQUEST

QUESTION NO. 1: For Generator Rentals, how many feet of cable do you want to be included in the rental Bid price, and how will rental cable be paid for?

ANSWER NO. 1: Prior to equipment rental, the length of cables and voltage requirements and connection requirements shall be confirmed to the contractor by the requesting agencies point of contact. Agencies may request the awarded vendor to send a technician to their facility requesting generator rental to make an assessment of the required equipment and connections required to connect the rental generator to the facility or equipment. This service will be billed at the awarded Time and Materials Hourly Rate.

The first 50 foot of cable should be included in the generator rental fee then Bidders should list their price for each additional 50 foot of cable as required to connect rental generators and equipment to the agencies facilities. This price will be in addition to the Generator unit rental fee. Vendor's rental fees for Transfer switches, extension cords, cables, adaptors and any other equipment required to connect a generator to the agencies facilities or equipment should be written in under the Optional Equipment/Accessories/Staffing section on Revised BF-9.

QUESTION NO. 2: How long is the load bank test time so I can price them accordingly for the bid?

ANSWER NO. 2: Bidders should submit a cost for a Two (2) Hour and a Four (4) Hour load bank test on the Revised Bid Form. The length of the test will be based on the operation and by the requesting agency on a case by case basis.

QUESTION NO. 3: There are 2 different generators sets/sizes listed for the EOC site on page ST-6. Which generator is it? The 300KW or the 1750KW?

ANSWER NO. 3: Please use Revised pages ST-6 and ST-7..
The Kohler 300R0ZD 300 KW can be removed.
The 3 Detroit Diesel 1750 KW units listed will replace it.
They are:
Generator 1 Detroit Diesel 1750RXC6DT2 Serial # 364995-1-1-1013
Generator 2 Detroit Diesel 1750RXC6DT2 Serial # 364995-1-3-1013
Generator 3 Detroit Diesel 1750RXC6DT2 Serial # 364995-1-2-1013

Hazmat has been replaced with the following unit:
Hazmat Building – 104 Industry Lane Suite 2 Kohler 20KW
Model # 20REOZJC Diesel SN#SGM323NMP

QUESTION NO. 4: Rental units can only be delivered and picked up with 100 gallons of fuel in them. We can provide 24/7 365 fuel. When the rental period is over and there is more than 100 gallons in the rental unit it would have to be pumped out, and that fuel is not allowed to be resold.

Who is responsible to remove and dispose of the excess fuel, and if the contractor is responsible how will this service be paid for?

ANSWER NO. 4: MAPT agencies reserve the right to remove and reutilized any unused fuel over 100 gallons in generators and equipment they rent, at their own cost.
Bidders should list their fuel removal fees on the Revised Bid Form, BF-9, under Fuel Removal Fees. This fee should include all cost including labor, transportation and disposal associated with pump out of any unused fuel over 100 gallons. Vendors should make the proper arrangements for transport of fuel to fill the fuel tanks of rented generators. Those costs including one full load of fuel delivered should be included in the generator rental cost.
See Item 4, SP-6, Generator Rental.

QUESTION NO. 5: Who are the current contractors and what hourly rates for Core Services, time and materials and for emergency services were awarded?

ANSWER NO. 5: Harford County Maryland awarded contract 11-086 to the following firms: Bayview Maintenance Company and Fidelity Engineering Corp.

Bayview's awarded hourly rates are:
Core Services Rate \$65.00 per hour
Time and Material Rate \$65.00 per hour
Emergency Hourly Rate \$95.00 per hour

Fidelity's awarded hourly rates are:
Core Services Rate \$65.00 per hour
Time and Material Rate \$85.00 per hour
Emergency Hourly Rate \$127.50 per hour

St. Mary's County Public Schools have a coop contract awarded thru Calvert County, Maryland, 2012-006, awarded to: Kelly Generators.
Time and Material Rate \$150.00 per hour
Emergency Hourly Rate \$225.00 per hour

Anne Arundel County Public Schools has a contract with:
Johnson & Towers.
Time and Material Rate \$55.00 per hour
Emergency Hourly Rate \$85.50 per hour

QUESTION NO. 6: Who can arrange site visits, due to the size of the units, for the following sites:
They are the following sites:
Bush Creek SPS

Joppatowne WWTP#1 and #2
Sod Run Methane 5,6 and 7
Abingdon Shop
Abingdon WTP
Bear Cabin SPS
Main EOC and Hickory Tower Site, multiple units

ANSWER NO. 6: Bidder can contact the Point of Contact for the agencies Generators they would like to visit. See page one of Addendum 1, for the Revised Point of contact list for Harford County Government. The Point of Contact information for all agencies included in this bid is listed on page POC-1.

QUESTION NO. 7: On page BF7 is there a line item pricing missing for 1200-2000kW load bank testing? Are we allowed to add an item "E" and "F" as needed and populate with load bank testing fees on this chart?

ANSWER NO. 7: Please review and use all the attached Revised Bid Forms.

QUESTION NO. 8: On page SP-6 How many hour load bank testing do we perform? One, Two, or Four hours?

ANSWER NO. 8: Test will be either Two (2) Hours or Four (4) Hours, depending on each agencies requirement. Please see Revised BF-7.

QUESTION NO. 9: The equipment list for Harford County DPW shows 75 units, yet page BF1 states 74 units they need pricing on, which number should we use?

ANSWER NO. 9: Harford County DPW W&S has 74 units. Their equipment list on Pages ST-1 through ST-4 includes 75 units but one unit has been removed and should not be included in the bid total for Core Services for DPW W&S. This unit may be replaced in the next FY.

QUESTION NO. 10: Please verify that these are all Minor PM Service Visits without oil and filter(s) changes, even on the units that have pricing for two and four visits per year.

ANSWER NO. 10: Harford County DPW Water and Sewer Core Services is strictly inspection and testing, no oil, filter, belt, hose changes are included. All other Harford County Departments will notify the vendor if they elect to have any service or repair work performed during their Core Service Inspections. Any parts or components supplied by the vendor will be billed at the Time and Materials hourly rate, and must be approved in advance by the Departments Point of Contact.

QUESTION NO. 11: Here are four (4) units at Main EOC. Bid package equipment list for EOC and Tower Sites list four (4) Main EOC units and a separate

Hickory Tower Site these units all have the same address. Three of units are Detroit Diesel units with same model number and no serial number listed.

Do you have the serial numbers for these units?

On pages ST6 and ST7 there are 14 units listed. On pages BF2 and BF3 you only list 11 units, is there a duplicate of the Detroit units? Please verify the number of units to be quoted on pages BF2 and 3.

ANSWER NO. 11: Please see the Revised Sheets ST-6 and ST-7 attached for a corrected list of EOC generators. There are a total of 13 generators. There are 4 separate units at the same location.

QUESTION NO. 12: On the Kohler unit on page ST9 you list the units as a 60kW on the pricing chart, page BF4 you list the two Kohler units as 50kW. Can you verify the KW rating of the unit?

ANSWER NO. 12: The KW is 60. Please review Revised BF-4.

QUESTION NO. 13: We have a few exceptions to the insurance requirements, would we make them now or do we note them at the time of the bid submission? (they are small, mostly pertaining to notification procedures)

ANSWER NO. 13: The Insurance requirements listed in this MAPT Bid are Harford County Maryland's Insurance Requirements. Contracts will be awarded by separate Agencies. Awarding agencies will have different Insurance coverage requirements in their contracts. At the time of a contract offer, from an awarding agency any exceptions with insurance requirements should be identified and communicated with the awarding agency.

Vendors may negotiate an acceptable agreement for the insurance coverage requirements of the awarding agency.

QUESTION NO. 14: Please clarify the following:

Sp-6; #4)

In order for us to give an inclusive price to include Rental, Freight, Set up, Cables, Electrical Connection, and Fuel.

Cables; we need to know how much cable in feet, is needed at each location.

Freight; is determined by where the location of the job is.

Set up / Electrical connections; Connection costs have many variables.

How close is the rental to the connection points? What are we connecting to? i.e. ATS? Distro? Breaker? Etc. What time of day are we performing the setup / electrical connection? ST, OT or DT? Afterhours? Shall we assume worst case scenario?

Fuel; (Our standard fuel procedures).

- Generators up to and including 600 kW will be delivered with fuel tanks 90% full.
- Generators 750 kW and above will be delivered with fuel tanks 25% full, and cannot be return with any more fuel.
- We will supply regular fuel deliveries, as required, at the rate applicable at delivery. Our current rate per gallon is \$, however there is a surcharge for deliveries of less than 150 gallons, and a premium for after-hours delivery.
- If an external tank is supplied, it must be empty, for return transport.
- If equipment is returned with less fuel than shipped, we will refuel, at \$7.00 per gallon is this assumed by the contract

ANSWER NO. 14: Agencies may request the awarded vendor to send a technician to their facility to make an assessment of the required equipment and connections required to connect the rental generator to the facility or equipment. This service will be billed at the awarded Time and Materials Hourly Rate. No overtime will be paid without prior approval by the agency point of contact.

Freight will be paid at face value, with proof of the cost thru an invoice to the agency before payment for freight is authorized. The Hourly Rates for Time and Materials and Emergency Services apply for requested rental equipment including all set up and removal. MAPT Agencies Fuel requirements for rental generators and equipment will be used and are listed on SP-6, Item 4, also under Item 9, Generator Refueling Request on SP-7. See Question and Answer 4, listed above for a response to Un-Used Fuel removal from rental equipment.

QUESTION NO. 15: Onsite Response, Please Clarify that we only have 60 minutes to be onsite or to have the unit repaired or swapped out if need be. Again, this is all determined by factors that we cannot necessarily control. i.e. time of day, road conditions, emergency conditions, etc.. Or is the 60 minutes response time only referring to a phone call to customer? Please clarify.

Unit Testing onsite; Are we to have a technician or electrician come out with every rental to perform testing? Are we testing with Building load or will a Load bank be required? If a load bank is required onsite, then that affects the rental costs, labor costs, freight costs etc. What are the customers' expectations as to what they want to see during the testing? Please Clarify.

ANSWER NO. 15: Vendors should respond to service and rental request within 60 minutes by phone. Onsite response for Emergency Service should be within Four (4) hours of the time of request regardless of the day of the year or time of the day. All Emergency Generator rental request shall

be coordinated with the requesting agencies and should be delivered and operational as soon as possible or within 12 hours of the request.

QUESTION NO. 16: Please clarify the following:

SP-7;

#8) Cables, Transfer switches, wire, extension cords and adaptors are not listed on the cost sheet. Are we supposed to handwrite those items in on the "other" lines, what those costs are? And are those costs supposed to include all labor? Again, if so, a job site walk will have to be done before we could add those costs. Please clarify.

ANSWER NO. 16: The cost for the first 50 feet of cable should be included in the generator rental fee. Any additional cable required will be paid for at the cost per fifty foot of cable on the Revised Bid form.

Vendor's rental fees for Transfer switches, extension cords, cables, adaptors and any other equipment required to connect a generator to the agencies facilities or equipment should be written in under the Optional Equipment/Accessories/Staffing section on Revised BF-9. The work performed to make generator rental connections shall be billed at the appropriate Hourly rate for either Time and Materials or Emergency Services.

QUESTION NO. 17: Our standard fuel policies are listed above. Shall we include for pumping out tanks, of large generators, before we can pick up the units? We cannot move large generators with more than 25% fuel in 1250 gallon tanks. Please clarify.

ANSWER NO. 17: Please review Question 4, and the answer for fuel removal.

Sincerely,



Daniel J. Guthrie, CPPB
Procurement Agent

DJG/vfy

cc: Jim Hynes, Abingdon Water Treatment Plant

SUBMIT ORIGINAL AND ONE DUPLICATE SET OF BID FORMS

BID FORM

BID NO. 15-148

GENERATOR MAINTENANCE including SERVICES AND RENTAL

TO: Director of Procurement
Harford County, Maryland
220 South Main Street
Bel Air, Maryland 21014

FROM: _____

Pursuant to the Invitation for Bids, the undersigned having read all addenda, including those posted on the County's website, hereby submits the following Bid:

HARFORD COUNTY GOVERNMENT

DPW – W&S LOCATIONS

A. CORE SERVICES (Annual Preventive Maintenance Inspection):

| <u>ITEM</u> | <u>DESCRIPTION</u> | <u>QTY</u> | <u>ANNUAL SERVICE</u> | <u>UNIT PRICE BID</u> | <u>TOTAL BID</u> |
|-------------|--|------------|-----------------------|-----------------------|------------------|
| 1. | Annual preventive maintenance inspection per unit as listed on attached equipment list | 74 units | X 1 | X \$ _____ | = \$ _____ |

TOTAL BID (Item 1 (74 units)): \$ _____

TOTAL BID WRITTEN: _____

HARFORD COUNTY DPW – HIGHWAYS LOCATIONS

A. CORE SERVICES (Annual Preventive Maintenance Inspection as listed on attached equipment list):

| <u>ITEM</u> | <u>DESCRIPTION</u> | <u>QTY</u> | <u>ANNUAL SERVICE</u> | | <u>UNIT PRICE BID</u> | <u>TOTAL BID</u> |
|-------------|---------------------|------------|-----------------------|---|-----------------------|------------------|
| 1. | Hickory II (KW 350) | 1 unit | X | 1 | X \$ _____ = | \$ _____ |
| 2. | Hickory II (KW 60) | 1 unit | X | 1 | X \$ _____ = | \$ _____ |
| 3. | Aldino Shop | 1 unit | X | 1 | X \$ _____ = | \$ _____ |
| 4. | Jarrettsville Shop | 1 unit | X | 1 | X \$ _____ = | \$ _____ |
| 5. | Whiteford Shop | 1 unit | X | 1 | X \$ _____ = | \$ _____ |
| 6. | Abingdon Shop | 1 unit | X | 1 | X \$ _____ = | \$ _____ |

TOTAL BID (Items 1-6): \$ _____

TOTAL BID WRITTEN (Items 1-6): _____

HARFORD COUNTY EOC & TOWER SITES LOCATIONS

A. CORE SERVICES (Annual Preventive Maintenance Inspection as listed on attached equipment list):

| <u>ITEM</u> | <u>DESCRIPTION</u> | <u>QTY</u> | <u>QUARTERLY SERVICE</u> | | <u>UNIT PRICE BID</u> | <u>TOTAL BID</u> |
|-------------|----------------------|------------|--------------------------|---|-----------------------|------------------|
| 1. | Main EOC | 1 unit | X | 4 | X \$ _____ = | \$ _____ |
| 2. | Hazmat Building | 1 unit | X | 4 | X \$ _____ = | \$ _____ |
| 3. | Backup EOC | 1 unit | X | 4 | X \$ _____ = | \$ _____ |
| 4. | Hickory Tower Site | 1 unit | X | 4 | X \$ _____ = | \$ _____ |
| 5. | Whiteford Tower Site | 1 unit | X | 4 | X \$ _____ = | \$ _____ |

| | | | | | | | |
|-----|---------------------------|--------|---|---|---|------------|----------|
| 6. | Whiteford Tower Site 2 | 1 unit | X | 4 | X | \$ _____ = | \$ _____ |
| 7. | Madonna Tower Site | 1 unit | X | 4 | X | \$ _____ = | \$ _____ |
| 8. | Tollgate Tower Site | 1 unit | X | 4 | X | \$ _____ = | \$ _____ |
| 9. | Joppa Tower Site | 1 unit | X | 4 | X | \$ _____ = | \$ _____ |
| 10. | Lapidum Tower Site | 1 unit | X | 4 | X | \$ _____ = | \$ _____ |
| 11. | Abingdon | 1 unit | X | 4 | X | \$ _____ = | \$ _____ |

TOTAL BID (Item 1-11): \$ _____

TOTAL BID WRITTEN (Items 1-11): _____

HARFORD COUNTY SHERIFF'S OFFICE LOCATIONS

A. CORE SERVICES (Annual Preventive Maintenance Inspection as listed on attached equipment list):

| <u>ITEM</u> | <u>DESCRIPTION</u> | <u>QTY</u> | <u>QUARTERLY SERVICE</u> | | | <u>UNIT PRICE BID</u> | <u>TOTAL BID</u> |
|-------------|---------------------------------|------------|--------------------------|---|---|-----------------------|------------------|
| 1. | Harford County Detention Center | 2 units | X | 4 | X | \$ _____ = | _____ |

| <u>ITEM</u> | <u>DESCRIPTION</u> | <u>QTY</u> | <u>BI-ANNUAL SERVICE</u> | | | <u>UNIT PRICE BID</u> | <u>TOTAL BID</u> |
|-------------|--------------------|------------|--------------------------|---|---|-----------------------|------------------|
| 2. | Sheriff Offices | 1 unit | X | 2 | X | \$ _____ = | \$ _____ |
| 3. | Southern Precinct | 1 unit | X | 2 | X | \$ _____ = | \$ _____ |
| 4. | Northern Precinct | 1 unit | X | 2 | X | \$ _____ = | \$ _____ |

TOTAL BID (Item 1-4): \$ _____

TOTAL BID WRITTEN (Items 1-4): _____

HARFORD COUNTY FACILITIES & OPERATIONS LOCATIONS

A. CORE SERVICES (Annual Preventive Maintenance Inspection as listed on attached equipment list):

| <u>ITEM</u> | <u>DESCRIPTION</u> | <u>QTY</u> | <u>SEMI-ANNUAL SERVICE</u> | | <u>UNIT PRICE BID</u> | | <u>TOTAL BID</u> |
|-------------|-------------------------|------------|----------------------------|---|-----------------------|------------|------------------|
| 1. | Courthouse | 1 unit | X | 2 | X | \$ _____ = | \$ _____ |
| 2. | Woodbridge | 1 unit | X | 2 | X | \$ _____ = | \$ _____ |
| 3. | C.I.D. | 1 unit | X | 2 | X | \$ _____ = | \$ _____ |
| 4. | County Offices (KW 250) | 1 unit | X | 2 | X | \$ _____ = | \$ _____ |
| 5. | County Offices (KW 60) | 1 unit | X | 2 | X | \$ _____ = | \$ _____ |
| 6. | Transportation | 1 unit | X | 2 | X | \$ _____ = | \$ _____ |

TOTAL BID (Item 1-6): \$ _____

TOTAL BID WRITTEN (Items 1-6): _____

HARFORD COUNTY PARKS & RECREATION LOCATIONS

A. CORE SERVICES (Annual Preventive Maintenance Inspection as listed on attached equipment list):

| <u>ITEM</u> | <u>DESCRIPTION</u> | <u>QTY</u> | <u>SEMI-ANNUAL SERVICE</u> | | <u>UNIT PRICE BID</u> | | <u>TOTAL BID</u> |
|-------------|--------------------|------------|----------------------------|---|-----------------------|------------|------------------|
| 1. | Swan Harbor Farm | 1 unit | X | 2 | X | \$ _____ = | \$ _____ |
| 2. | Liriodendron | 1 unit | X | 2 | X | \$ _____ = | \$ _____ |

TOTAL BID (Item 1-2): \$ _____

TOTAL BID WRITTEN (Items 1-2): _____

Mid Atlantic Purchasing Team (MAPT) Alternate Bid Form - Information

Bidders are encouraged to consider the broad access to MAPT contracts when considering their pricing strategy. In addition to bidding to the stated estimated volume identified in the lead agency's bid work sheet, bidders are encouraged to submit an alternate MAPT bid that offer additional discounts from the bid forms Sections A-F), if in the future any additional jurisdictions participate in a resulting contract.

Alternate bids may include, but are not limited to, additional percentage discounts based upon certain increased volume levels. This alternate bid form should be completed and submitted with their bid forms.

Based on the information provided in the Bid Forms (Sections A-F) it is recommended that bidders consider the following format if participation in this contract exceeds the awarded base bid amount as shown below. This volume could be exceeded by volume purchases from the municipalities listed or through other municipalities that piggyback this contract. You are encouraged to extend this table beyond the 100% level if applicable.

MAPT Alternate Bid Form

| Awarded Base Bid Amount | Description of Next Price Break | MAPT Additional Unit Price Discount |
|-------------------------------|---------------------------------|-------------------------------------|
| Total Cost from Bid Forms A-F | Contract Increases by 3% | _____ % |
| Total Cost from Bid Forms A-F | Contract Increases by 10% | _____ % |
| Total Cost from Bid Forms A-F | Contract Increases by 15% | _____ % |
| Total Cost from Bid Forms A-F | Contract Increases by 25% | _____ % |
| Total Cost from Bid Forms A-F | Contract Increases by 40% | _____ % |
| Total Cost from Bid Forms A-F | Contract Increases by 50% | _____ % |
| Total Cost from Bid Forms A-F | Contract Increases by 75% | _____ % |
| Total Cost from Bid Forms A-F | Contract Increases by 100% | _____ % |

B. HOURLY LABOR RATES:

**TOTAL BID EQUALS:
THE COMBINED HOURLY RATE FOR TIME AND MATERIALS (FOR ONE TECHNICIAN)
PLUS
THE HOURLY RATE FOR 24 HOUR EMERGENCY SERVICE (FOR ONE TECHNICIAN)**

| AGENCY | TIME AND MATERIALS HOURLY LABOR RATE | 24 HOUR EMERGENCY SERVICES TECHNICIAN HOURLY LABOR RATE | TOTAL BID |
|---|--------------------------------------|---|-----------|
| Anne Arundel County Public Schools | \$ | \$ | \$ |
| St. Mary's County Public Schools | \$ | \$ | \$ |
| Harford County Government All Locations | \$ | \$ | \$ |
| Baltimore Metropolitan Council Agencies See GT-7 for Jurisdiction Members | \$ | \$ | \$ |
| The Metropolitan Council of Governments Agencies See GT-5 thru GT-6 for Jurisdiction Members | \$ | \$ | \$ |
| Time & Materials Hourly Labor Rate + 24 Hour Emergency Services Technician Hourly Labor Rate = Total Bid | | | |

C. CONTINGENT SERVICES FOR ALL AGENCIES :

Contingent hourly rates and fees are to be used for Emergency Service work, Specialty Labor Rates, Load Bank Testing, Oil Analysis, Optional Equipment rental and staffing, Refueling Fees, Generator Rentals and the Parts Markup Percentage.

1. Specialty Labor Rates:

Listed specialty and Hourly rates, if applicable: electrician, welder etc. These unit prices shall include and cover all overhead, labor, tools, equipment, supplies, transportation costs, and travel with a maximum allowable travel time of one (1) hour for each authorized technician portal to portal.

| <u>Specialty</u> | <u>Hourly Rate</u> |
|-------------------------|--------------------|
| A. Licensed Electrician | \$ _____/hour |
| B. _____ | \$ _____/hour |
| C. _____ | \$ _____/hour |
| D. _____ | \$ _____/hour |

2. Load Bank Testing

| | Cost for a 2 Hour Test | Cost for a 4 Hour Test |
|-----------------|------------------------|------------------------|
| A. 10- 100KW | \$ _____ | \$ _____ |
| B. 101- 250KW | \$ _____ | \$ _____ |
| C. 251- 800KW | \$ _____ | \$ _____ |
| D. 801-1100KW | \$ _____ | \$ _____ |
| E. 1100- 2000KW | \$ _____ | \$ _____ |

3. Oil Analysis

\$ _____ PER TEST

REVISED BF-7

4. Generator Rentals

| Generator Size | Size Offered | Cost Per Day | Cost Per Week |
|-----------------|--------------|--------------|---------------|
| 20kW | | \$ | \$ |
| 30kW to 35kW | | \$ | \$ |
| 40kW to 50kW | | \$ | \$ |
| 60kW | | \$ | \$ |
| 75kW to 80kW | | \$ | \$ |
| 100kW to 125 kW | | \$ | \$ |
| 225kW | | \$ | \$ |
| 250 kW | | \$ | \$ |
| 300kW | | \$ | \$ |
| 500kW | | \$ | \$ |
| 800kW | | \$ | \$ |
| 1100kW | | \$ | \$ |
| 2000kW | | \$ | \$ |

Optional Pricing for Generator Rental - Cost per Month

| Generator Size | Size Offered | Cost Per Month |
|----------------|--------------|----------------|
| 20kW | | \$ |
| 30kW to 35kW | | \$ |
| 40kW to 50kW | | \$ |
| 60kW | | \$ |
| 75kW to 80kW | | \$ |
| 100kW to 125kW | | \$ |
| 225kW | | \$ |
| 250 kW | | \$ |
| 350kW | | \$ |
| 500kW | | \$ |
| 800kW | | \$ |
| 1100kW | | \$ |
| 2000kW | | \$ |

5. Optional Equipment/Accessories/Staffing

These optional unit prices includes all cost for overhead, labor, transportation, for any/all power distribution centers ATS, temporary power boxes, etc. and other accessories including cables ramps, extension cords, any cables and adapters that may be necessary.

The cost per day is for one 24 hour period.

Work past eight hours must be authorized and will be paid at 1.5 times of the awarded agencies rate for Time and Materials.

Technicians and available staffing hourly rates should include all cost for overhead, tools, equipment, transportation, fuel cost, meals and all associated cost for one technician.

| Description | Rate | | |
|-------------------------|--------------|---------------|----------------|
| | Cost Per Day | Cost Per Week | Cost Per Month |
| Technician | \$ | \$ | \$ |
| Light Tower, 4000watt | \$ | \$ | \$ |
| Cable Ramp/Cover, 3 ft. | \$ | \$ | \$ |
| Other: Spider box | \$ | \$ | \$ |
| Other: | \$ | \$ | \$ |
| Other: | \$ | \$ | \$ |
| Other: | \$ | \$ | \$ |
| Other: | \$ | \$ | \$ |
| Other: | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |
| | \$ | \$ | \$ |

Cable Rental- Price is for the entire rental period

| | |
|---|-----------|
| Additional Cable Required- 50 foot Lengths | \$ |
|---|-----------|

6. Requested Refueling

The rate submitted below should include all related costs for refueling. This fee includes all time, labor and transportation cost.

This rate should **NOT INCLUDE THE COST FOR FUEL.**

The cost for Fuel supplied for rental generators will be reimbursed at the fuel price paid per gallon.

An invoice or proof of the Fuel Cost paid per gallon by the contractor is required prior to any invoice for fuel being paid by the using Agency.

REFUELING FEE \$ _____

6.1 Fuel Removal and Disposal Fee

The Cost for Fuel Removal and Disposal should include all labor, transportation, and disposal fees associated with removal of any unused fuel from rental generator units or equipment in excess of 100 gallons.

| | |
|---------------------------|-----------------|
| 100 to 200 Gallons | \$ _____ |
| 200 to 300 Gallons | \$ _____ |
| 300 to 400 Gallons | \$ _____ |
| 400 to 500 Gallons | \$ _____ |
| Over 500 Gallons | \$ _____ |

7. Parts Markup

All equipment or parts that are purchased under this agreement will be supplied at Cost, **PLUS:**

_____ %
Not to exceed 10%.

Bidder acknowledges all addenda.

Addenda Number and Date: _____

_____ Check here if there are no Addenda.

BID SUBMITTED BY:

ENTITY NAME
(Must be entity name as registered with Maryland
State Department of Assessments & Taxation)

Authorized Representative/Title
(Signature)

Address

Authorized Representative/Title
(Print/Type)

City, State, Zip

Telephone Number

E-mail Address

Fax Number

Date

All bidders must be registered to do business in the State of Maryland in accordance with the Annotated Code of Maryland Corporations and Associations Sec. 2-102 Formation generally, Sec. 7-202 Registration to do interstate and foreign* business, and/or Sec. 7-203 Qualification to do intrastate. For information on registering or qualifying a corporation, LLC, LLP or LP call the Maryland Department of Assessments and Taxation (SDAT) at (410) 767-1340. Sole Proprietors and General Partnerships may call (410) 767-4991 or you may download the SDAT forms at: www.dat.state.md.us/sdatweb/sdatforms.html - entity or by calling at (410) 767-1340 or Toll Free (888) 246-5941.

*"a corporation, association, or joint-stock company organized under the laws of the United States, another state of the United States, a territory, possession, or district of the United States, or a foreign country." Sec. 1-101 Annotated Code of Maryland Corporations and Associations.

All bidders must be in good standing with Harford County, Maryland. Bidders must meet any outstanding taxes, fees or accounts with Harford County.

BID/PROPOSAL AFFIDAVIT

A. AUTHORIZED REPRESENTATIVE

I HEREBY AFFIRM THAT:

I am the (title) _____ and the duly authorized representative of (name of business) _____ and that I possess the legal authority to make this Affidavit on behalf of myself and the business for which I am acting.

B. CERTIFICATION REGARDING COMMERCIAL NONDISCRIMINATION

The undersigned bidder or proposer hereby certifies and agrees that the following information is correct:

In preparing its bid or proposal on this project, the bidder or proposer has considered all proposals submitted from qualified, potential subcontractors and suppliers, and has not engaged in "discrimination" as defined in §19-103 of the State Finance and Procurement Article of the Annotated Code of Maryland. "Discrimination" means any disadvantage, difference, distinction, or preference in the solicitation, selection, hiring, or commercial treatment of a vendor, subcontractor, or commercial customer on the basis of race, color, religion, ancestry, or national origin, sex, age, marital status, sexual orientation, or on the basis of disability or any otherwise unlawful use of characteristics regarding the vendors, supplier's or commercial customer's employees or owners. "Discrimination" also includes retaliating against any person or other entity for reporting any incident of "discrimination". Without limiting any other provision of the solicitation on this project, it is understood that, if the certification is false, such false certification constitutes grounds for the State to reject the bid or proposal submitted by the bidder or proposer on this project, and terminate any contract awarded based on the bid or proposal. As part of its bid or proposal, the bidder or proposer herewith submits a list of all instances within the past 4 years where there has been a final adjudicated determination in a legal or administrative proceeding in the state of Maryland that the bidder or proposer discriminated against subcontractors, vendors, suppliers, or commercial customers, and a description of the status or resolution of that determination, including any remedial action taken. Bidder or Proposer agrees to comply in all respects with the State's Commercial Nondiscrimination Policy as described under Title 19 of the State Finance and Procurement Article of the Annotated Code of Maryland.

C. AFFIRMATION REGARDING BRIBERY CONVICTIONS

I FURTHER AFFIRM THAT:

Neither I, nor to the best of my knowledge, information, and belief, the above business (as is defined in Section 16-101(b) of the State Finance and Procurement Article of the Annotated Code of Maryland), or any of its officers, directors, partners, or any of its employees directly involved in obtaining or performing contracts with public bodies (as is defined in Section 16-101(f) of the State Finance and Procurement Article of the Annotated Code of Maryland), has been convicted of, or has

had probation before judgment imposed pursuant to Article 27, Section 641 of the Annotated Code of Maryland, or has pleaded *nolo contendere* to a charge of, bribery, attempted bribery, or conspiracy to bribe in violation of Maryland law, or of the law of any other state or federal law, except as follows:

(Indicate the reasons why the affirmation cannot be given and list any conviction, plea, or imposition of probation before judgment with the date, court, official or administrative body, the sentence or disposition, the name(s) of person(s) involved, and their current positions and responsibilities with the business):

D. AFFIRMATION REGARDING DEBARMENT

I FURTHER AFFIRM THAT:

Neither I, nor to the best of my knowledge, information, and belief, the above business, or any of its officers, directors, partners, or any of its employees directly involved in obtaining or performing contracts with public bodies, has ever been suspended or debarred (including being issued a limited denial of participation) by any public entity, except as follows:

(List each debarment or suspension providing the dates of the suspension or debarment, the name of the public entity and the status of the proceedings, the name(s) of the person(s) involved and their current positions and responsibilities with the business, the grounds of the debarment or suspension, and the details of each person's involvement in any activity that formed the grounds of the debarment or suspension)

E. AFFIRMATION REGARDING DEBARMENT OF RELATED ENTITIES

I FURTHER AFFIRM THAT:

(1) The above business was not established and it does not operate in a manner designed to evade the application of or defeat the purpose of debarment pursuant to Sections 16-101, et seq., of the State Finance and Procurement Article of the Annotated Code of Maryland; and

(2) The business is not a successor, assignee, subsidiary, or affiliate of a suspended or debarred business, except as follows: (Indicate the reasons why the affirmation cannot be given without qualification):

F. AFFIRMATION REGARDING COLLUSION

I FURTHER AFFIRM THAT:

Neither I, nor to the best of my knowledge, information, and belief, the agents, servants and/or employees of the above business have:

(1) Agreed, conspired, connived, or colluded to produce a deceptive show of competition in the compilation of the accompanying bid or proposal that is being submitted;

(2) In any manner, directly or indirectly, entered into any agreement of any kind to fix the bid price or proposal price of the bidder or proposer or contractor or of any competitor, or otherwise taken any action in restraint of free competition in connection with the contract for which the accompanying bid or proposal is submitted.

G. FINANCIAL DISCLOSURE AFFIRMATION

I FURTHER AFFIRM THAT:

I am aware of, and the above business will comply with, the provisions of Section 13-221 of the State Finance and Procurement Article of the Annotated Code of Maryland, which require that every business that enters into contracts, leases, or other agreements with the State of Maryland or its agencies during a calendar year under which the business is to receive in the aggregate \$100,000 or more shall, within 30 days of the time when the aggregate value of the contracts, leases, or other agreements reaches \$100,000, file with the Secretary of State of Maryland certain specified information to include disclosure of beneficial ownership of the business.

H. POLITICAL CONTRIBUTION DISCLOSURE AFFIRMATION

I FURTHER AFFIRM THAT:

I am aware of, and the above business will comply with the provisions of Article 33, Sections 30-1 through 30-4 *et seq.* of the Annotated Code of Maryland, which require that every person that enters into contracts, leases, or other agreements with the State of Maryland, including its agencies or a political subdivision of the State, during a calendar year under which the person receives in the aggregate \$100,000 or more shall, on or before February 1, of the following year, file with the Secretary of State of Maryland certain specified information to include disclosure of political contributions in excess of \$500 to a candidate for elective office in any primary or general election.

I. CERTIFICATION OF CORPORATION REGISTRATION AND TAX PAYMENT

I FURTHER AFFIRM THAT:

- (1) The business named above is a
 - (Check one) Maryland (domestic) corporation
 - foreign (non-Maryland) corporation

registered in accordance with the Corporations and Associations Article, Annotated Code of Maryland, and that it is in good standing and has filed all of its annual reports, together with filing fees, with the Maryland State Department of Assessments and Taxation, and that the name and address of its resident agent filed with the State Department of Assessments and Taxation is:

Name:

Address:

(If not applicable, so state).

(2) Except as validly contested, the business has paid, or has arranged for payment of, all taxes due the State of Maryland and has filed all required returns and reports with the Comptroller of the Treasury, the State Department of Assessments and Taxation, and the Employment Security Administration, as applicable, and will have paid all withholding taxes due the State of Maryland prior to final settlement.

J. CONTINGENT FEES

I FURTHER AFFIRM THAT:

The business has not employed or retained any person, partnership, corporation, or other entity, other than a bona fide employee or agent working for the business, to solicit or secure the Contract, and that the business has not paid or agreed to pay any person, partnership, corporation, or other entity, other than a bona fide employee or agent, any fee or any other consideration contingent on the making of the Contract.

K. TROPICAL HARDWOOD AND TROPICAL HARDWOOD PRODUCTS

Acknowledging §41-19.1 of the Harford County Code, which prohibits the County from making or renewing a contract that requires the use of the tropical hardwoods and tropical hardwood products except in cases where the Director of Procurement determines (1) that there is no acceptable non-tropical hardwood equivalent; or (2) tropical hardwood is required for restoration of a structure designated as historic under federal, state or county law, and requires that any bid or proposal that does not contain this certification be rejected,

I FURTHER AFFIRM THAT:

No tropical hardwoods or tropical hardwood products (Acapu, Aframosia, Almon, Amaranth, Amazaque, Aningeria Apitong, Blasa, Banak, Bella Rosa, Benge, Boire, Bubinga, Cativor, Chenchen, Concobolo, Cordia, Ebony, Gaboon, Iroko, Koa, Koto, Red Lauan, White Lauan, Tanguile, Limba, Louro, Africa Mahogany, American Mahogany, Makore, Movingui, African Padauk, Angola Padauk, Peroba, Purpleheart, Ramin, Rosewook, Sapele, Sonora, Teak, Tigerwood, Wenge, or Zebrawood) shall be supplied to the County or used in connection with the Contract, except as specifically approved by the Director of Procurement.

L. ACKNOWLEDGEMENT

I ACKNOWLEDGE THAT this Affidavit is furnished to the Purchasing Agent and that nothing in this Affidavit or in any contract arising from this bid or proposal shall be construed to supersede, amend, modify or waive the exercise of any statutory right or remedy with respect to any misrepresentation made or any violation of the obligations, terms and covenants undertaken by the above business with respect to (1) this Affidavit, (2) the contract, and (3) other Affidavits comprising part of the contract.

I DO SOLEMNLY DECLARE AND AFFIRM UNDER THE PENALTIES OF PERJURY THAT THE CONTENTS OF THIS AFFIDAVIT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF.

Date: _____ By _____
(Authorized Representative and Affiant)

Federal Employer Identification Number (FEIN):

Bid No. 15-148

**GENERATOR MAINTENANCE including SERVICES AND RENTAL
BIDDER REFERENCE ATTACHMENT**

List of a minimum of three (3) similar type customers to Harford County:

1. Customer's Name: _____
Contact: _____
Address: _____
Phone Number/Email: _____
Awarded Contract Amount _____
General Description of Services provided:

2. Customer's Name: _____
Contact: _____
Address: _____
Phone Number/Email: _____
Awarded Contract Amount _____
General Description of Services provided:

3. Customer's Name: _____
Contact: _____
Address: _____
Phone Number/Email: _____
Awarded Contract Amount _____
General Description of Services provided:

**ATTACH THE BELOW LABEL TO THE OUTSIDE
OF YOUR RESPONSE ENVELOPE OR CARTON.**

Cut along the dotted line.

Return Address:

BID ENCLOSED

BID NO. _____

DUE DATE: _____

**TO: HARFORD COUNTY, MARYLAND
DEPARTMENT OF PROCUREMENT
220 SOUTH MAIN STREET
BEL AIR, MARYLAND 21014**

BID NO. 15-148

GENERATOR MAINTENANCE including SERVICES AND RENTAL

GENERATOR INFORMATION – EOC and TOWER SITES

| Site Name | Address | Manufacturer | Model No. | KW | Serial No. | Fuel Type |
|----------------------|--|----------------|-------------|-----|---------------------|-----------|
| Main EOC Generator 1 | 2220 Ady Rd., Forest Hill, MD 21050 | Detroit Diesel | 1750RXC6DT2 | 300 | 364995-1-1- 1013 | Diesel |
| Main EOC Generator 2 | 2220 Ady Rd., Forest Hill, MD 21050 | Detroit Diesel | 1750RXC6DT2 | 300 | 364995-1-3- 1013 | Diesel |
| Main EOC Generator 3 | 2220 Ady Rd., Forest Hill, MD 21050 | Detroit Diesel | 1750RXC6DT2 | 300 | 364995-1-2- 1013 | Diesel |
| Hazmat Building | 104 Industry Lane Suite, 2 Forest Hill, MD 21050 | Kohler | 20REOZJC | 20 | SGM323NMP | Diesel |
| Backup EOC | 3724 Suite C Norrisville Rd., Jarrettsville, MD 21084 | Kohler | 125RE0ZJB | 125 | 2133129 | Diesel |
| Hickory Tower Site | 2220 Ady Rd., Forest Hill, MD 21050 | Generac | 2675460300 | 80 | 2069433 | Propane |
| Whiteford Tower Site | 1444 Quarry Rd., Whiteford, MD 21160 | Kohler | 6.5 RMY | 6.5 | 467178 | Propane |

| | | | | | | |
|---------------------------|--|---------|--------------------------------------|-----|------------|---------|
| Whiteford Tower Site 2 | 2304 Whiteford Rd., Whiteford, MD 21160 | Generac | 3603320200 | 75 | 2074691 | Propane |
| Madonna Tower Site | 3919 Madonna Rd., Jarrettsville, MD 21084 | Onan | GGHF4485480 | 75 | H000136085 | Propane |
| Tollgate Tower Site | 1101 County Home Rd., Bel Air, MD 21015 | Generac | 3603320200 | 75 | 2074690 | Propane |
| Joppa Tower Site | 1403 Old Mountain Rd. South, Joppa, MD 21085 | Generac | 3741240200 | 75 | 2075737 | Propane |
| Lapidum Tower Site | 900 Lapidum Rd., Havre de Grace, MD 21078 | Onan | GGHF5585778 | 75 | K020439952 | Propane |
| Abingdon | 3340 Abingdon Rd., Abingdon, MD 21009 | Generac | 10994660100 Engine No. 0D3454A | 105 | 2102520 | Propane |

BID NO. 15-148

GENERATOR MAINTENANCE including SERVICES AND RENTAL

GENERATOR INFORMATION – SHERIFF’S OFFICE

| Site Name | Address | Manufacturer | Model No. | KW | Serial No. | Fuel Type |
|---------------------------------|---|--------------|------------|-----|-----------------|-----------|
| Harford County Detention Center | 1030 Rock Spring Road Bel Air, MD 21014 | Spectrum | 250DS60 | 250 | 376124 | Diesel |
| Harford County Detention Center | 1030 Rock Spring Road Bel Air, MD 21014 | Marathon | 750RXC6DT2 | 750 | 307952-1-1-1009 | Diesel |
| Sheriff Offices | 45 South Main St. Bel Air, MD | Kohler | 8DR02281 | 80 | 233190 | Diesel |
| Southern Precinct | 1010 Gateway Dr. Edgewood, MD | Kohler | 100ROZJ81 | 100 | 376249 | Diesel |
| Northern Precinct | 3724 Norrisville Rd. Jarrettsville, MD | Kohler | 150REOZJB | 15 | 726406 | Diesel |

REVISED ST-8