

Baltimore Metropolitan Council



Offices @ McHenry Row
1500 Whetstone Way
Suite 300
Baltimore, MD 21230

Telephone: (410) 732-0500
Fax: (410) 732-8248
www.baltometro.org

Anne Arundel County
Baltimore City
Baltimore County
Carroll County
Harford County
Howard County

BMC BOARD OF DIRECTORS

June 22, 2011

MINUTES

MEMBERS PRESENT

Honorable Stephanie Rawlings-Blake, Mayor, Baltimore City and Chair, Baltimore Metropolitan Council

Honorable Kevin Kamenetz, Baltimore County Executive

Honorable Haven Shoemaker, Vice-President, Board of County Commissioners, Carroll County

Honorable Ken Ulman, Howard County Executive

OTHERS PRESENT

Mary Chance, Harford County

Mary Lesser, Baltimore City Office of Emergency Management

Lt. Robert Maloney, Director of the Mayor's Office of Emergency Management

Rob McCord, Harford County

Sam Moxley, Baltimore County

David Nitkin, Howard County

Ryan O'Doherty, Baltimore City

Steve Powell, Carroll County

BMC STAFF PRESENT

Larry W. Klimovitz, Executive Director

Regina Aris

Dunbar Brooks

Terry Freeland

Barbara Herron

Michael Kelly

Todd Lang

Mary Logan

Sandy Spears

Prior to the business meeting, there was a scheduled press event pertaining to emergency preparedness for mass evacuation and patient tracking. The Board and other attendees toured the emergency medical vehicle to be shared and used in the event that an emergency of this type should occur.

Call to Order

Mayor Rawlings-Blake called the meeting to order at 3:00 p.m.

Presentations

Quarterly Update by Urban Area Work Group (UAWG)

Mayor Rawlings-Blake introduced Lt. Robert Maloney, Director of the Mayor's Office of Emergency Management to give the quarterly update of the UAWG. Lt. Maloney reported on the Department of Homeland Security (DHS) budget deliberations. He stated that Congress has cut Homeland Security funds by 50% for FY 11 which will hit State Homeland Security Program (SHSP) and Tier II Urban Areas Security Initiatives (UASIs) the hardest. The House version of FY '12 DHS appropriation reduces the same funding by another 50% beyond FY '11 cuts. The Senate Appropriations Committee is considering the House DHS bill now. They can attempt to restore some of the cut funding, but a significant change in the allocation is not likely. One catastrophic possibility for FY '12 is that DHS/FEMA could decide to eliminate funding for all non-Tier One UASIs, including Baltimore.

Lt. Maloney further reported that 33 UASIs were completely eliminated in FY '11. Baltimore is included in the partial list of UASIs which could be eliminated if only Tier I gets funded in FY '12.

He continued by reporting on how the Baltimore UASI is preparing for FY '11-'12. He explained the application process and that after proposals are submitted, the UAWG Executive Committee will review, approve and prioritize project proposals. The UAWG support staff will then write and submit the grant application to SAA and DHS.

Lt. Maloney concluded his presentation by discussing the projects for FY '11 allocation, the FY '12 projected projects, and funding needed. He stated that Tier II UASIs are currently fighting for: a) maintaining emergency preparedness funding to states, b) restoring Homeland Security funding to 2010 levels, and c) not limiting funding to only Tier I UASIs.

Presentation Regarding FY '11-'12 Activities and Project Timelines of BMC Transportation Division

Ms. Aris, Assistant Director, Transportation Division, reported on this item. She distributed a listing of *Draft Highway Projected Prioritization* as of 6/21/11. She stated that there will be a discussion on this at the June 28th BRTB meeting pertaining to releasing the results of prioritization. In early July, a work session will be held to craft "preferred alternatives". She added that two work sessions would probably be needed. Ms. Aris further stated that at the July 26th BRTB meeting, another discussion will take place regarding the release of the 1st draft Plan and TIP. Public meetings will be held in each jurisdiction from August 1-11. August 29th is the end of the 30-day review period. At the September 27th BRTB meeting the discussion will pertain to release of the final draft Plan, TIP and Conformity Analysis. Public meetings will again be held in each jurisdiction October 3 – 13. October 27th is the end of that 30-day review period. Ms. Aris concluded by reminding the elected officials of the November 14th BRTB meeting to consider and vote on these documents.

Action Item – Approval of Minutes from April 20, 2011 BMC Board Meeting

Mr. Klimovitz stated that the minutes were presented to the Management Committee with the recommendation that they be approved. Mayor Rawlings-Blake called for a motion to approve the minutes. County Executive Leopold motioned for approval and the motion was seconded by County Executive Ulman. As there were no corrections or additions to the minutes, they were approved unanimously by voice vote.

Program Updates

Status of Expected FY 2011 Sustainable Communities Notice of Funding Availability (NOFA)

Mr. Kelly updated the Board on the HUD Sustainable Communities Regional Planning Grant. He stated that BMC has convened a broad consortium of government and non-governmental representatives to craft a Sustainable Communities application. If an application is submitted, BMC will serve as lead applicant and the Board of Directors will approve the final application prior to submission.

Status of Updates to Baltimore Regional Emergency Assistance Company (BREAC)

Mr. Kelly reported that BMC has been working with local emergency management officials to review BREAC. The next step is to circulate proposed revisions to the various jurisdictional law offices. The goal is to revise the document in time to recognize our region's post 9/11 efforts. However, given the complexities of the agreement, it may take longer.

Status of Regional GIS Data-Sharing Memorandum of Understanding

Mr. Kelly reported that three jurisdictions have signed the regional GIS MOU. We are awaiting signed copies from the remaining members.

FY 2011 May Financials

Mr. Klimovitz reported on the financial period ending May 31, 2011. He stated that we are well within the budget with net income exceeding \$175,000. In the month of June we will be settling with the owner. He noted the balance sheet with our emergency fund being maintained at just over \$1 million.

BRCPC Activities

Mr. Klimovitz updated the Board on the continuing activities of BRCPC. He stated that the energy consultant continues to expect electricity costs for FY 2011 to end within budget, despite extreme weather during the period. Mr. Klimovitz also reported the new electricity services provider contract is being executed by the various participants with all signatures expected by September. He stated that when the contracts are complete, the group will be able to purchase additional blocks of electricity to fill gaps in hedges for FY 2012 and beyond. He further stated that the long term Power Purchase Agreement is expected to be executed by July with Energy Answers LLC. Baltimore County is working on a new RFP for a long term agreement on Solar RECs to meet state requirements. The process for a new energy consultant contract is in the evaluation phase and oral presentations by the two finalists were made in June. The present arrangement ends in November, 2011.

Mr. Klimovitz then reported on natural gas. He stated that natural gas costs in FY 2011 are 9% below budget. The Energy Board voted to accept Anne Arundel and Howard Community Colleges into the buying consortium group without initiation fees. The consultant will re-compute fees based on the revised totals and advise the participants.

Mr. Klimovitz stated that the heating oil contract is extended until the end of June, 2012. An alternate product source has been identified from a biofuel blended locally. The Biofuel representative explained the potential costs and environmental benefits to the BMC at its recent meeting, noting the City is testing the product and others are interested.

Mr. Klimovitz concluded his report by referring to the handout for continued information.

Competitive Procurement for Financial Audit Services

Mr. Klimovitz reported that a competitive procurement for financial audit services was put out on the street April 8th. He said that he spoke with an advisor from the current plan. This would be for a one-three year proposal. He stated there was a total of five bidders. He added that he and Mike Kelly performed evaluations and scoring of each.

Update on ADP Proposal for HR Compliance Services & Trustee, Legal, & Advisory Services for BMC Pension Plan

Mr. Klimovitz briefed the Board on ADP's proposal to provide Human Resource services in addition to payroll processing which they currently perform. Referred to as "ADP Resource", these HR services include review and updating of job descriptions, compensation surveys, Section 125 (pre-tax) benefit administration, Employee Assistance programs, review and updating of the BMC Policy Manual and Safety Manual, regulatory compliance, and consulting services as required. These services will be provided at a cost of approximately \$700/month, in addition to payroll services already contracted for.

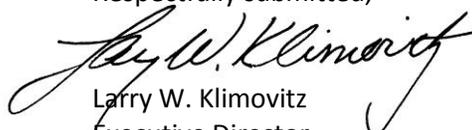
Attention turned to the BMC pension plan. Mr. Klimovitz informed the Board of the need to reconfigure the current "profit sharing" plan design into a more traditional 401K, incorporating trustee services, 5500 preparation, audit services, and compliance testing. Proposals have been solicited from Fidelity Retirement Services, American Funds and ADP. Results of these proposals with a recommendation to the Board will be brought forward as an action item at a future Board meeting.

Closing Remarks by the Chair

Mayor Rawlings-Blake announced that there is one remaining meeting for Calendar Year 2011. The meeting will be held on Monday, November 14, 2011 with the BMC Board of Directors scheduled from 2:30 – 4:00 p.m. followed by the BRTB scheduled from 4:30 – 6:30 p.m.

As there was not further business, the meeting was adjourned at 3:55 p.m.

Respectfully submitted,


Larry W. Klimovitz
Executive Director